



ATHENS TECHNICAL COLLEGE

2009-2010

PREPARING FOR THE PLACEMENT TEST

Why is it necessary to take a placement test?

You are applying for college admission. To be successful, you will need to be able to function academically at a certain level in order to be ready for the college work you will be assigned by your instructors. The placement test measures basic skills in writing, reading, numerical reasoning, and elementary algebra. Your results will tell us whether or not you will need to take learning support classes before going into your credit classes.

Is it possible to study for the placement test?

Yes! And we encourage you to do that. A *Student Guide* is available on-line at www.act.org/compass. It contains test-taking tips and sample questions. Although there are also study sections on advanced math topics such as geometry and trigonometry, you will only need to review the sections of the guide that cover basic writing, basic reading, basic numerical skills, and elementary algebra. Other online options for study include www.studyguidezone.com, www.act.org/compass, and www.athenstech.edu → *Current Students* → *Library Services* → *Learning Express*. Each of these is explained in more detail below, under **Websites for Test Preparation**.

What else do I need to know about taking the placement test?

On your scheduled test date, please plan to be seated in the testing room at least 15 minutes in advance of the testing time, and be prepared to present some form of photograph identification. **No latecomers will be admitted under any circumstance**. The full testing session will last three (3) hours. **Please bring two sharpened #2 pencils with you**. All other test materials will be furnished by the College, including scientific calculators for you to use on the numerical and *elementary algebra* portions of the test.

What if I have a diagnosed disability and qualify for extra time on the test?

If you believe you are eligible for any type of accommodation on the test due to a documented disability, please notify the Coordinator of Disability and Career Services at Athens Technical College as soon as possible. We want to provide reasonable accommodations to anyone who is entitled to receive them, so please make sure we know about your situation before you take the test. Once we have received appropriate documentation of your disability, we will make arrangements to test you at a different time and provide you with all approved academic adjustments and/or auxiliary aids. If you have any questions about qualifying for this assistance, please contact us at 706-583-2728.

WEBSITES FOR TEST PREPARATION

For **general review** of all topics, please see the websites below. For **subject-specific review**, go to www.athenstech.edu → *Current Students* → *Academic Support Center* for additional websites compiled by Jane Brown, Academic Support Center Coordinator.

- ✓ www.act.org/compass → *Sample Questions* → *More Sample Questions* - These exercises are designed to help review the basic skills areas of writing, reading, pre-algebra, and algebra.
- ✓ www.athenstech.edu → *Current Students* → *Library Services* → *Learning Express* - Register for this service from any Athens Technical College campus and then access it from your home computer. A great resource to prepare for tests at any level!
- ✓ www.studyguidezone.com - This site has study materials for many different tests, including a 50-page guide for the ASSET.

(01/22/09 – CT)



DISABILITY SERVICES ~ Athens Technical College offers academic accommodations and support services to assist students with disabilities in achieving their educational goals. A person with a disability is anyone who has a physical, mental, or emotional impairment that substantially limits one or more life activities, including walking, talking, seeing, hearing, breathing, learning, and working.

If you think you may qualify for extra time on the placement test or other accommodations due to a documented disability, please contact the Coordinator of Disability and Career Services at 706-355-5006 to learn more about what you must do to qualify for those accommodations. Among the disabilities served at Athens Technical College are hearing or vision impairments, orthopedic or mobility disorders, psychiatric or psychological disabilities, specific learning disorders, ADHD, traumatic brain injury, etc.

In order to assist you, we will need appropriate documentation of your disability by a qualified professional who has evaluated your condition within the last three to five years or since you attained adulthood. This evaluation must outline specific recommendations for academic adjustments and auxiliary aids that you are eligible to receive on testing and in the classroom.

Disability documentation is always considered confidential between the student and the Office of Disability Services. No information will be released without written permission of the student, except in those emergencies mandated by law.

STATEMENT OF EQUAL OPPORTUNITY

As set forth in its student catalog, Athens Technical College does not discriminate on the basis of race, color, creed, national or ethnic origin, gender, religion, disability, age, political affiliation or belief, veteran status, or citizenship status (except in those special circumstances permitted or mandated by law). For more information, please contact the Director of Human Resources (Title IX Coordinator) at 706-583-2818, Suite J-211, Athens Campus, or the Director of Student Support Services (Section 504/ADA Coordinator) at 706-355-5081, Suite H-749, Athens Campus, Athens Technical College, 800 US Highway 29 North, Athens, GA 30601-1500.