

Award for Excellence in Technical Instruction Scholarship Application

Athens Technical College (ATC) awards a series of competitive merit scholarships, funded by the ATC Foundation. These merit based scholarships can only be used at ATC and are **awarded yearly**. The Financial Aid Office, in Room H-700, will complete the application process spring semester of every year with a deadline in April. Applicants who are awarded scholarships will have the funds available beginning in the fall semester. This application is for:

Award for Excellence in Technical Education Scholarship – the applicant with the highest cumulative grade point average (GPA)

The ATC Merit Scholarships award at the equivalent rate of the cost of tuition and fees for up to two terms of full-time enrollment at ATC. The maximum amount of the scholarship is based on the current cost of attendance (tuition and mandatory fees) and is subject to availability of funds at the ATC Foundation. For 2012-2013, the maximum award is \$2060. These funds can be disbursed directly to the student, applied toward tuition and fees at ATC, or used for books and supplies at the ATC Campus Bookstore. The scholarships are disbursed on a by-term basis, and the disbursement cannot surpass the amount of tuition and fees the scholarship recipient is assessed for a given term or \$2060 for the academic year.

The requirements for the ATC Merit Based Scholarships are: 1. Complete an application, 2. Write a letter to the Scholarship Selection Committee, 3. Complete a resume, 4. Request a letter of recommendation from a program director or instructor at ATC, 5. and have completed 16 semester hours of work at Athens Technical College with a GPA of 3.0 or higher (students sign a release form for the Financial Aid Office to get their ATC transcript).

ATC will permanently withdraw any remaining scholarship funds if a student's GPA drops below a 3.00, or if the student graduates or leaves ATC for two consecutive terms. Students must maintain Satisfactory Academic Progress toward the completion of their program of study. A student will be required to reimburse their scholarship if they withdraw from classes within seven calendar days of the start of the term, or if they drop a course during the official drop/add period.

To process scholarships, students must visit the Financial Aid Office, Room H-700, and see the Scholarship Representative **EACH Term** to fill out the appropriate paper work. Financial Aid will NOT disburse scholarship funds without the signature and permission of the student.

Applications for the Award for Excellence in Technical Instruction Scholarship must be received in the Financial Aid Office, Room H-700, by Wednesday, April 11, 2012 at 4:00 PM. Recipients of the ATC Merit Scholarships are awarded and notified by mail prior to the last day of the Spring Quarter.

Application Checklist

1. Biographical Information

- Student Name (*first,middle,last*): _____ Date: _____
- Student Program: _____
- ATC Student ID: _____
- Current Mailing Address: _____
- Phone Number: _____
- Email Address: _____

2. Resume (*please attach a resume to the application packet, which MUST include the following information*)

- Name

(Continued on Reverse Side)

- ATC Student ID
- Current Mailing Address and Email Address
- Education Background
- Work History
- School or Community Activities and Awards
- Honors, Recognitions, and Awards

3. Letter of Recommendation (please attach a letter of recommendation to the application packet)

Applicants must obtain a letter of recommendation for the Award for Excellence in Technical Instruction Scholarship from an ATC program director or instructor.

4. Letter to Selection Committee (please attach a letter to selection committee to the application packet, which *MUST* include the following information)

- General Information about applicant
- Applicant's Educational and Professional Goals
- Why Applicant chose ATC
- Why Applicant feels they should receive the Award for Excellence in Technical Instruction Scholarship
- Attributes you possess that show evidence of good citizenship, work ethics and school and community leadership

5. Transcript Request/Student Signature

As an applicant for the Award for Excellence in Technical Instruction Scholarship, I give the ATC Financial Aid Office permission to have a copy of my academic transcript printed and distributed to the Selection Committee as part of my scholarship application package.

Also by signing this application, I certify that all the information is complete, correct, and true. If it is discovered that I purposely gave false or misleading information on my application I understand that any future ATC Merit Scholarship monies to be paid or already paid on my behalf will be revoked and must be reimbursed to ATC.

Student Signature: _____ Date: _____

Please return completed application packet to the Financial Aid Office, Room H-700, by Wednesday, April 11, 2012 at 4:00 PM.

To be filled out by the Financial Aid Office:

Criteria to meet the basic eligibility requirements:

- Eligible Program
- Currently Enrolled
- Resume Attached
- Letter of Recommendation Attached
- Letter to Selection Committee Attached
- ATC Transcript with 16 hours completed at ATC with an overall GPA of 3.00 or higher at ATC

Financial Aid Signature: _____ Date: _____

As set forth in its student catalog, Athens Technical College does not discriminate on the basis of race, color, creed, national or ethnic origin, gender, religion, disability, age, veteran status, or citizenship status (except in those special circumstance permitted or mandated by law). Awards contingent upon availability of funds.