

LATE REGISTRATION PROCEDURES

NOTICE – Pell grant will NOT pay for classes if your acceptance status is DEVELOPMENTAL OR SPECIAL.

NOTICE - SPECIAL ADMIT students ARE NOT eligible to receive HOPE or PELL GRANT.

NOTICE – Program Changes ARE NOT processed on the day of late registration.

FINANCIAL AID (HOPE & PELL) MAY BE AFFECTED BY YOUR ADMISSION STATUS!!!

FEES MUST BE PAID BY SEPTEMBER 21.

IF YOU HAVE YOUR ACCEPTANCE LETTER WITH YOU OR IF YOU DID NOT REGISTER DURING RETURNING STUDENT REGISTRATION, BUT WERE ENROLLED SPRING OR SUMMER QUARTER, YOU NEED TO DO THE FOLLOWING:

1. See Your Advisor – locations listed below
2. Register Online for Classes – computers are located in the computer lab (H700 Building) and Library

IF YOU DO NOT HAVE YOUR ACCEPTANCE LETTER AND WERE NOT ENROLLED SPRING OR SUMMER QUARTER, YOU NEED TO DO THE FOLLOWING:

1. Report to Admissions Area (H700 Building) – get a Clearance Form
2. See your advisor – locations listed below
3. Register online for classes – computers located in the library and computer lab (H700 Building)

INFORMATION REGARDING PAYMENT OF FEES:

- You **DO NOT** need to go to the Financial Aid area or the cashier **if** your financial aid has been confirmed. If you are unsure of your financial aid status, see someone in the financial aid area (H700 Building). If your bill is covered by **HOPE** only, you need to go to the cashier (H700 Building) to pay your late fee and your technology fee. These fees are not covered by **HOPE**. If you are only receiving **PELL** and your course load is less than 15 hours, you will need to see someone in the Financial Aid area to make sure your reduced award will cover the total tuition and fees for the quarter. If your award doesn't cover the total tuition and fees, you will need to pay the balance.
- If you **ARE NOT** receiving any financial aid (**HOPE or PELL**), pay the cashier (H700 Building).

ADVISOR LOCATIONS

BUSINESS & PUBLIC SERVICE

(If advisors for these programs are NOT available in the rooms listed below; go to RM B1102)

ACCOUNTING—Office B1131	GENERAL BUSINESS— A – H—Office I412
BUSINESS ADMINISTRATIVE TECHNOLOGY—Room B2218	I - P—Office B1102/1106
COMPUTER SUPPORT SPECIALIST—Office B1125	Q - Z—Office B1128
CRIMINAL JUSTICE—Office B2225	MARKETING MANAGEMENT—Office I408
CULINARY—Office B1129	PARALEGAL STUDIES—Office B2227
EARLY CHILDHOOD EDUCATION—Office B2221	NETWORKING SPECIALIST—Office B1126
HOTEL/RESTAURANT/TOURISM/ MANAGEMENT—Office B2223	SOCIAL WORK ASSISTANT—Office B1127

HEALTH & LIFE SCIENCES

(If advisors for these programs are NOT available in the rooms listed below; go to RM K514)

BIOTECHNOLOGY & RELATED AREAS (RM J308-D)	VETERINARY TECHNOLOGY (RM K511, K513 J102-E)
DENTAL HYGIENE (RM K601)	MEDICAL ASSISTING (RM J102-A&B)
DENTAL ASSISTING (RM K601)	PRACTICAL NURSING (RM K610)
NURSING (ADN) (RM H715)	SURGICAL TECHNOLOGY (RM K507-B)
PHYSICAL THERAPIST ASSISTANT (RM K507-C)	PATIENT CARE ASSISTING (CNA) (RM J102-F)
RADIOGRAPHY (RM K609)	HEALTH CARE ASSISTANT (RM J102-F)
RESPIRATORY THERAPY (RM K507-D)	HEALTH SCIENCE/HEALTH CARE SCIENCE (I414)
SONOGRAPHY (RM K608-B)	PHLEBOTOMY (RM J102-F)
	EMT/PARAMEDIC (RM J205)

TECHNICAL & INDUSTRIAL

(If advisors for these programs are NOT available in the rooms listed below; go to RM J301)

AIR CONDITIONING TECH (RM J108)	DRAFTING (RM J104)
AUTOMOTIVE FUNDAMENTALS (RM D801)	AUTOMOTIVE COLLISION REPAIR (RM D803)
INDUSTRIAL SYSTEMSTECH (RM J209)	ELECTRICAL CONST & MAINT (RM J209)
MACHINE TOOL TECHNOLOGY (RM J109)	ELECTRONICS (RM J201)
INTERIOR DESIGN (RM J205-B)	COSMETOLOGY (RM I411)
	PLUMBING (BUSINESS & INDUSTRY 1)

TECHNICAL COMMUNICATIONS – (RM J307&J306A)

DEVELOPMENTALLY ACCEPTED – (RM J302)

TRANSIENT STUDENTS – ADMISSIONS OFFICE – (H700 BLDG) SPECIAL ACCEPTED – REGISTRATION & RECORDS AREA