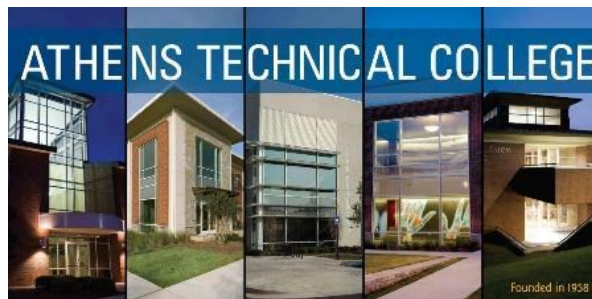




ATC Spotlight

Late registration procedure outlined for ATC spring classes



LATE REGISTRATION FOR NEW AND RETURNING STUDENTS

Athens Technical College is holding **late registration** for new and returning students from 10 a.m. to 6 p.m. Wednesday, January 4, 2012. Registration procedures, advisor locations, and important online orientation documents are available online for those who would like to review them.

For new students, the online orientation is MANDATORY and should be completed prior to Late Registration on January 4. Orientation documents are available online for those who would like to review them at <http://www.athenstech.edu/CurrentStudents/orientation/>. Students who are unable to complete the online orientation prior to January 4, 2012, will be directed to **Room H-768** to complete **Campus Assisted Online Orientation Session** before being cleared to meet with an advisor and register. You must bring proof of the completion to registration.

Late Registration Procedures are outlined below. For any questions or for more information, email registration@athenstech.edu.

LATE REGISTRATION PROCEDURES

If you have your acceptance letter with you or if you are a returning student who has not made a program change:

1. See Your Advisor – locations listed below. Maps are available in the H-700 Building.
2. Register Online for Classes – computers are located in the computer lab (H-700 Building) and Library (see reverse side)
- 3.

If you do not have your acceptance letter and you are a new student or if you are a returning student who has made a program change and do not have your acceptance letter:

Get a Clearance Form (Admissions Area H-700).

1. See your advisor – locations listed below. Maps are available in the H-700 Building.
2. Register online for classes – computers located in the computer lab (H700 Building) and Library (see reverse side)

New students must provide proof of completion of the online orientation prior to meeting with your advisor. Campus assisted online orientation sessions will be available in room H-768.

ADVISOR LOCATIONS

HEALTH & LIFE SCIENCES

(If advisors for these programs are NOT available in the rooms listed below; go to room A105)

Jeff Rapp Biotechnology & Related Areas Rm A-223
 Diane Estes/Tina Grile/Nancy Goodwin Dental Hygiene Rm A-119-R/ A-119-S/A119-Q
 Tina Grile/Nancy Goodwin/Jennifer Burrell Dental Assisting Rm A-119-S/A-119-Q/A119-T
 Diane Hodson/Barbara Phillips/Jennifer Kennedy Nursing (ADN) Rm K-617/A-207/A-212
 Dianne Little/Ellen O'Keefe Physical Therapist Rm K-511
 Doug Baker Radiography A - H Rm A-101
 Jill Drerup Radiography I- P Rm A-102
 Donald Summers Radiography Q - Z Rm A-1
 Christine Schara /Del Little Diagnostic Medical Sonography Rm K-511
 Carole Miller/Kelly Lockerman/Anna Santos Veterinary Technology Rm A-110/A-115/A-114
 Missy Hill Medical Assisting ---A-M Rm A-205
 Pat Moody Medical Assisting---N-Z Rm A-117
 Andraa Perrin /Vicky Malone/Scott Martin Practical Nursing Rm A-107

Beth Jackson Surgical Technology Rm A-201
 Patty Melnick Patient Care Assisting (CNA) Rm K-507-D
 Patty Melnick Health Care Assistant Certificate Rm K-507-D
 Glenn Henry EMT Rm A-222
 Glenn Henry Paramedic Rm A-222

BUSINESS & PUBLIC SERVICE

(If advisors for these programs are NOT available in the rooms listed below; go to room B1102)

Virginia Bramblett Accounting Office B-1131
 Leslie Malanoski Early Childhood Education -- A-M Office M-103
 Lisa White Early Childhood Education -- N-Z Office B-2221
 Sandy Weaver Marketing Management Office I-408
 Howard Sokol Paralegal Studies Office B-2227
 Sandi Miller/Twinkle Abell Business Administrative Technology Office B-2222/B2235
 Helen Hall Computer Support Specialist Office B-1125
 Helen Hall /Terry Wehunt Networking Specialist Office B-1125/B-1126
 Jackie Wilson Hotel/Restaurant/Tourism/Management Office B-2223
 Michael Swaim/Scott Howard Culinary Office B-1129 /B-1130
 Mike Sales Criminal Justice Office B-2225
 April Hitchcock-Watson Business Administration A - H Office B-1139
 Dianne Campbell Business Administration I-P Office B -1102
 John Haley Business Administration Q - Z Office B-1128
 Joyce Waters/Sarah Malone Health Information Technology Office B-2226/B-2224
 Rhonda Lastie Social Work Assistant Office B-1127

TECHNICAL & INDUSTRIAL

(If advisors for these programs are NOT available in the rooms listed below; go to room J301)

Carter Stanfield Air Conditioning Tech Rm J-108
 Greg Thomas Automotive Collision Repair Rm D-803
 Mike Adkins Automotive Technology Rm D-811
 Teresa Bowles Cosmetology Rm I-411
 Tonya Trapp Drafting Rm J-104
 Jill Turenne Electrical Construction & Maintenance Rm J-209
 Ken Roberts Electronics Rm J-201
 Stuart Rolf Machine Tool Tech Rm J-109
 Thea Ellenberg Interior Design Rm J-205
 Wally Ash Plumbing B&I-1
 Larry Chastian Industrial Systems Tech Elbert County Campus only
 Charles Dawson Diesel Technology Elbert County Campus only
 Tony Suess Construction Technology Walton County Campus

AREAS OF SPECIAL ACCEPTANCE

(If advisors for these areas are NOT available in the rooms listed below; go to RM J302)

Susannah Flanigan Technical Specialist A - I Rm J-213
 Shawana Stanford Technical Specialist J - L Rm J306
 Alysen Heil Technical Specialist M - P Rm J-307
 Marilyn Edwards Technical Specialist Q - Z Rm J-306
 Tawana Mattox Learning Support Rm J-213A
 Hope Iglehart/Taz Qadri/ /Kala Jones Special Admits Bldg K-614
 Tracie McGee Dual/ACCEL Bldg H-732

[Ginger Randall](#)

706-355-5023

A Unit of the Technical College System of Georgia

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