

Spring Semester 2012 Final Exam Schedule*

Monday/Wednesday and Monday/Wednesday/Friday Classes	Tuesday/Thursday Classes	Saturday Classes
7:00 am class Exam: Friday, April 27 8:00 – 10:00 am		Saturday, 8:00 am class Exam: Saturday, April 28 9:00 – 11:00 am
8:15 am class Exam: Wednesday, April 25 8:00 – 10:00 am	8:00 am class Exam: Tuesday, April 24 8:00 – 10:00 am	Saturday, 11:45 class Exam: Saturday, April 28 11:45 am – 1:45 pm
9:30 am class Exam: Monday, April 30 10:30 am – 12:30 pm	9:45 am class Exam: Thursday, April 26 10:30 am – 12:30 pm	1-Night/Week Evening Classes
10:45 am class Exam: Friday, April 27 10:30 am – 12:30 pm		Hold exams on the evening the class meets at the time closest to your start time. (6:00-8:00 pm or 8:15-10:15 pm)
12:00 Noon class Exam: Wednesday, April 25 10:30 am – 12:30 pm	11:30 class Exam: Tuesday, April 24 10:30 am – 12:30 pm	Online Classes
1:15 pm class Exam: Monday, April 30 1:00 – 3:00 pm	1:15 pm class Exam: Tuesday, April 24 1:00 – 3:00 pm	Instructors of online courses may reserve a room at any of the following times for proctored exams.
2:00 pm class Exam: Friday, April 27 1:00 – 3:00 pm	3:00 pm class Exam: Thursday, April 26 3:30 – 5:30 pm	Exam: Thursday, April 26 8:00 – 10:00 am
3:00 pm class Exam: Wednesday, April 25 3:30 – 5:30 pm	4:45 pm class Exam: Tuesday, April 24 3:30 – 5:30 pm	Exam: Thursday, April 26 1:00 – 3:00 pm
4:45 pm class Exam: Monday, April 30 3:30 – 5:30 pm		Exam: Thursday, April 26 6:00 – 8:00 pm
6:30 pm class Exam: Monday, April 30 6:00 – 8:00 pm	6:30 pm class Exam: Tuesday, April 24 6:00 – 8:00 pm	Instructors with more than two online classes can arrange for an exam on another day through their program chair or dean.
8:15 pm class Exam: Wednesday, April 25 8:15 – 10:15 pm	8:15 pm class Exam: Thursday, April 26 8:15 – 10:15 pm	

*Exceptions to the Exam Schedule

Instructors teaching either classes that meet one day per week or hybrid classes should do the following:

- 1) Hold exams on the class day based on the class period time above closest to the class start time. For example, classes that begin at 9:00 a.m. would schedule exams based on the 9:30 a.m. class schedule.
- 2) Check with immediate supervisor before scheduling exams to avoid overbooking classrooms.

Final Exam Policy

No time and date departures from the published examination schedule should occur without the prior approval of the dean of the appropriate division and the vice president for academic affairs.

Final Exam Schedule Conflicts

Students with three or more final examinations scheduled within the same calendar day or two examinations scheduled at the same time on the same day may request to reschedule one exam to another scheduled exam day. Students with conflicts should see the dean of the division that oversees the program in which they are enrolled in order to receive assistance in coordinating their exam schedules. The Office of Academic Affairs will provide assistance to the deans.