REGISTRATION DATES

Spring Semester 2016

You are required to contact your advisor for advisement and to receive your Registration Access Code before registering each term.

You must use the BANNER online registration system to register for classes. Online registration periods begin at **12:01 a.m.** **All online registration ends at 11:59 p.m., Friday, November 20, 2015**

- **Thursday through Sunday, October 22-25, 2015** – Early Owl registration for any returning student who was advised on advising day, October 20, 2015
- **November 2, 2015-November 20, 2015** online registration for students with **55 or more** hours of earned credits
- **November 4, 2015-November 20, 2015** online registration for students with **30 or more** hours of earned credits
- **November 6, 2015-November 20, 2015** online registration for students with **16 or more** hours of earned credits
- **November 9, 2015- November 20, 2015** online registration for **all returning students**

Please Note: Learning Support hours are NOT included in the "hours of earned credits" during registration periods.

Tuition and fees for all fall classes must be paid by **3:30 p.m. Monday, January 4, 2016**. Payment can be made online via check or credit card or in person at the cashier's window in building H (Athens), building 100 at the Elbert County Campus, or the Administrative Office at the Walton County Campus.

Wednesday, December 16, 2015

- Late Registration online (Advising assistance on campus 9 a.m. to 6:00 p.m.)

Monday, January 4, 2016—Tuition/Fee payment deadline 3:30 p.m.

Wednesday, January 6, 2016—Spring Semester First Day of Class

Wednesday, January 6, 2016 – Friday, January 8, 2016—DROP or ADD classes online

Friday, January 8, 2016—Last day to **drop** a class without academic or financial penalty (**no refunds for withdrawals after this date)** (For more information: http://www.athenstech.edu/StudentDevelopmentServices/Registrar/withdrawing_from_classes.pdf)

Assistance will be available in the Office of Registration and Records on the Athens Campus, the Student Affairs Office on the Elbert County Campus, the Director's Office on the Greene County Campus, and the Director's Office on the Walton County Campus.

Section Numbers

First Minimester: 1–9	Greene: 60–64
Athens: 10–39	Online: 65–69
Elbert: 40-49	Adult at HS: 70-79
Walton: 50–59	High School: 80-89
	Second Minimester: 90-99

Campus Codes

- Athens: 1
- Athens Career Academy: 1A
- Elbert: 2
- Walton: 4
- Greene: 5
- Virtual (Online): 9
- High School Campus: H