

**Athens Technical College**  
Board of Directors Meeting Minutes  
Athens, Georgia  
August 20, 2019  
9:00 A.M.

**MEMBERS PRESENT**

Mr. Kyle Brown  
Mrs. Barbara Cabaniss  
Mr. Terry Chandler  
Mrs. Rebecca Dally  
Mr. Tom Denny  
Mr. Steve Hollis  
Judge Robert Motley  
Judge Lawton Stephens

**MEMBERS ABSENT**

Mr. Jimmy Parker  
Mayor Fred Perriman  
Dr. Reginald Woods

**CALL TO ORDER/WELCOME**

Chair Barbara Cabaniss called the meeting to order at 9:00 a.m. welcoming everyone to the August board meeting.

**SWEAR IN NEW BOARD MEMBERS**

Judge Lawton Stephens swore in new board members, Tom Denny and Kyle Brown. Tom Denny is our new Elbert County representative and Kyle Brown is our new Wilkes County representative.

**SPECIAL PRESENTATIONS**

Dr. Andrea Daniel honored Dennis Ashworth, Vice President for Information Technology, and Billy Latimore, Groundskeeper, on their retirement from Athens Technical College. Dennis Ashworth has been at the college since 1987 and will be retiring at the end of September. Billy Latimore has been at the college since 1980 and has already retired from the college.

Dr. Daniel presented both retirees with a resolution and an Athens Technical College watch.

Dennis Ashworth presented a PowerPoint presentation on Cyber Security. One of the biggest threats are emails with malicious embedded links and/or documents. It only takes one person to click on a link or document to harm a whole organization. A robust email filtering system will help to solve some but not all of the problems.

At Athens Technical College, we receive 7,000 emails per day with approximately 75% of them containing some sort of spam. The Governor has ordered mandatory cyber security training for all state employees.

TCSG is issuing several new items in order to protect the technical colleges from cyber attacks including Cisco email security appliance, Cisco AMP and Cisco umbrella. Cyber Phish testing and security awareness training will be provided through Curricula. This system will send malicious emails to employees to see if employees open the emails.

### **APPROVAL OF MINUTES**

Chair Cabaniss called for approval of the April minutes. Steve Hollis made a motion to approve the minutes and Rebecca Dally seconded the motion with the remainder of the board in agreement. The minutes were approved.

### **FINANCE AND ADMINISTRATION**

Kathryn Thomas presented the FY 2020 Annual Operating Budget for approval. This budget provides information on funds for this fiscal year, which began July 1, 2019. Rebecca Dally made a motion to approve and Steve Hollis seconded the motion with the remainder of the board in agreement. The FY 2020 Annual Operating Budget was approved.

### **ACADEMIC AFFAIRS**

Dr. Keli Fewox presented an update on Academic Affairs. There are currently 895 courses running for Fall Semester. There are 65 courses being taught at nine high school sites for dual enrollment students.

There are several program changes that she would like to update the board on. A diploma program is being added in Precision Manufacturing Appliance. Two courses in the Phlebotomy program were found to be unnecessary to meet the needs of companies so they were removed from the program. Early College Essentials, which serves dual enrollment students, will be adopting state standards. The COMP 1000 course was found to not be needed for students in the Criminal Justice Technology Program and was replaced by a more relevant course. There were also three new electives added to the program to give students more options.

### **STUDENT AFFAIRS**

Jennifer Benson gave the board an update on Student Affairs. Their department has been very busy gearing up for Fall Semester. We currently have 4,700 students for Fall Semester, which is 200 over the number of students last year.

### **ECONOMIC DEVELOPMENT**

Al McCall gave the board an update on Economic Development. This year they provided 9,355 course hours of training to 8,542 students. Their total training hours was 165,000 with a revenue of approximately \$745,000.

Welding to Work Program just finished in Wilkes County. This program uses the mobile welding lab to provide training to students. They are also providing the Welding to Work Program to Athens-Clarke County Corrections and Whitworth Women's Correctional Facility.

Forestry Commission is currently taking place in White Plains.

The Walton County ManufactuREADY class is graduating on Friday.

Driver's Education class will be starting soon in Athens.

They have been providing a lot of training to companies. Aggregate testing has been taking place for the Department of Transportation. They have provided leadership training to employees at Terrapin Brewery. Training has been provided to all the employees at the new Purina plant in Hartwell.

## **ADULT EDUCATION**

Stephanie Benson provided an update on Adult Education. We were asked to pilot a program in order to offer the high school equivalency exam to students.

The college hosted international scholars from twenty different countries recently.

They recently provided GEDs to twelve Goodyear employees.

## **CAREER ACADEMIES**

James Price gave board members an update on Career Academies. He attended the national Skills USA competition in Kentucky. Our student did not place in the competition, but she did a great job.

He has been attending governance board meetings for all five career academies.

Greene County Career Academy Ribbon Cutting will take place on October 22, 2019 at 11:00 am.

There are five new apprentices that started yesterday.

We currently have 1,018 dual enrollment students, which is up 275 students from last year. He has been traveling to all our service counties in order to promote dual enrollment.

## **College Update**

Jennifer Welborn gave the board members an update on the Athens Tech Foundation. Antoine is out of the country. Ms. Welborn introduced herself. She has been at the college as the Director of Institutional Advancement since August 1<sup>st</sup>.

The Athens Tech Foundation has started two new endowments.

The Athens Tech Foundation awarded \$40,000 in scholarships this year. There were 226 applications for scholarships this year compared to the fifteen last year.

The Athens Tech Foundation sponsored the faculty/staff picnic last week.

## **PRESIDENT'S REPORT**

Dr. Daniel presented the President's Report. She passed out information on Carl Perkins funding.

The Agriculture Science Building on the Elbert County Campus is coming along good. The design phase has been completed. There will be several buildings that will include state of the art labs as well as an arena. Animals will not be housed on the campus, but shows will take place in the arena. Looking at a groundbreaking event in October.

There are two capital outlay projects. The small project is the COMPASS Church Building. The large project is the Social Circle campus.

Our Commissioner came to the college this Summer and took a tour of the Athens campus.

We recently had a tuition increase from \$89 per hour to \$100 per hour. This is the first tuition increase in five years.

She will be participating in an on-site reaffirmation committee visit for Texas State Technical College in Waco, Texas at the end of September.

We are almost ready to submit our SACSCOC Fifth Year Report.

With the retirement of Scott Hardigree from the local board, it is time to elect a new vice chair. Chair Cabaniss asked if there is a nomination from the board for Rebecca Dally to be elected vice chair. Judge Lawton Stephens made a motion to nominate Rebecca Dally as vice chair. Steve Hollis seconded the motion with the remainder of the board in agreement. Rebecca Dally was elected vice chair for the board.

Dr. Mixon Robinson and Scott Hardigree recently retired from the board. In order to recognize their outstanding contributions to the college, Chair Cabaniss asked if there was a nomination to elect them local board member emeritus. Judge Lawton Stephens made a motion to elect Dr. Mixon Robinson and Scott Hardigree local board member emeritus. Terry Chandler seconded the motion with the remainder of the board in agreement. Dr. Mixon Robinson and Scott Hardigree were voted local board member emeritus.

## **CLOSING COMMENTS**

Chair Cabaniss asked board members if they had anything to report. Terry Chandler spoke about dual enrollment at the Broad River College and Career Academy.

Chair Cabaniss spoke about the Women's Club workshop this weekend in which Nancy Goodwin and a student from the Dental Hygiene Program participated.

## **ADJOURNMENT**

Being no further business, Chair Cabaniss adjourned the meeting with appropriate motion and second at 10:30 a.m.

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Dr. Andrea Daniel, President  
Rebecca Allen  
Executive Assistant  
August 21, 2019

*Next scheduled Board Meeting: September 17, 2019*

*\* Denotes action items that require a vote for approval by the local board.*