

Athens Technical College

Board of Directors Meeting

WebEx Minutes

June 16, 2020

9:00 A.M.

MEMBERS PRESENT

Mr. Kyle Brown
Mrs. Barbara Cabaniss
Mrs. Rebecca Dally
Mr. Tom Denny
Mr. Steve Hollis
Judge Robert Motley
Mayor Fred Perriman
Judge Lawton Stephens
Dr. Reginald Woods

MEMBERS ABSENT

Mr. Terry Chandler
Mr. Jimmy Parker

SPECIAL GUEST

Mr. Dennis Cobb, Incoming Athens Technical College Local Board of Directors Member

CALL TO ORDER/WELCOME

Chair Barbara Cabaniss called the meeting to order at 9:00 a.m. welcoming everyone to the June board meeting.

ROLL CALL

Becky Allen, Executive Assistant in the President's Office, called the roll.

APPROVAL OF MINUTES

Chair Cabaniss called for approval of the April minutes. Dr. Reginald Woods made a motion to approve the minutes and Rebecca Dally seconded the motion with the remainder of the board in agreement. The minutes were approved.

FINANCE AND ADMINISTRATION

Ms. Thomas presented the financial report as of May 31, 2020.

ACADEMIC AFFAIRS

Glenn Henry presented an update on Academic Affairs. During Spring semester all classes were transitioned to online learning due to COVID-19. They worked with TCSG to have limited labs for some of the classes that were not able to be taught online. Students were scanned before coming into the classrooms and there were only nine students and one instructor allowed in the classrooms at a given time. After each lab was taught the rooms were cleaned and sanitized before the next group of students came in.

Summer semester is being taught online and was shortened from ten weeks to eight weeks. Limited labs are also being provided.

STUDENT AFFAIRS

Jennifer Benson gave the board an update on Student Affairs. They are currently processing students for Fall semester.

They have been reaching out to students with incomplete files to see if they can assist in any way.

The new welcome center has opened up. They are now allowing twenty-five students at a time in the new center.

They are providing students with a virtual graduation on June 29th. She will get information to Becky Allen so she may send it out to the board members.

There will be an in person graduation which is scheduled for August 3rd at the Classic Center.

ECONOMIC DEVELOPMENT

Al McCall gave the board an update on Economic Development. Training with industry partners has slowed down due to COVID-19.

They are providing QuickBooks, Excel and Serve Safe limited labs.

The CNA program is back up and running.

Driver's education has been approved to start.

He informed board members that ManufactuREADY classes will not take place until September.

ADULT EDUCATION

Stephanie Benson gave the board an update on Adult Education. They have been teaching classes by WebEx. They are changing over to Blackboard.

High School Equivalency Career Plus Program is doing very well.

FY21 budget is ready and will be submitted this week.

GED testing has resumed. She had two graduates last week.

CAREER ACADEMIES

James Price gave board members an update on Career Academies. They have awarded 98 Technical Certificates of Credit (TCCs) to students at the five career academies.

PRESIDENT'S REPORT

Dr. Daniel presented the President's Report. She welcomed Dennis Cobb to the board. His first official meeting will be in August.

Board members who were up for reappointment were approved by State Board this month.

Construction on the new Agriculture Science Building that will be on the Elbert County Campus will begin in July.

The new welcome center is now open. There has been a plaque placed in the center with the names of the current board members. There will be "ATC" placed on top of the welcome center.

Enrollment for Summer semester is down due to COVID-19.

She is planning to have face-to-face instruction for Fall semester as well as online learning.

She spoke to 77 students who were pleased at how the online learning has gone during the pandemic. Of these students, 75 were ready for face-to-face instruction in the Fall.

She has been planning on a 14% budget reduction for the next fiscal year. However, Governor Kemp has now recommended an 11% budget reduction instead.

There was a recent Accreditation Council for Business Schools and Programs (ACBSP) visit. We received reaffirmation through the year 2030.

In addition to Adult Education Stephanie Benson will now also be handling Institutional Effectiveness. She thanked Ms. Benson for all of her hard work.

She recently completed her SACSCOC Board of Trustees training. She attended her first board meeting last week and will be attending an in person meeting in Tampa, Florida in August.

Dr. Woodard from Morgan County has contacted her about meeting with the new superintendent. Al McCall has met with the new superintendent in Elbert County.

Dr. Daniel thanked Terry Chandler for his time on the board. She would like to invite him to come back to the August meeting to receive a special gift from the college.

Dr. Daniel thanked Chair Cabaniss for her service as the board chair for the past two years. Rebecca Dally will take over as chair at the August meeting and Mayor Perriman will be the new vice chair.

CLOSING COMMENTS

Chair Cabaniss asked board members if they had anything to report. Dr. Reginald Woods thanked Chair Cabaniss for her service as board chair.

Chair Cabaniss reported that she has enjoyed being the board chair for the past two years and knows that Rebecca Dally will do a great job as the new chair. She thanked Dr. Daniel for allowing her to serve as chair. Chair Cabaniss also commented on how much she has enjoyed working with Terry Chandler.

ADJOURNMENT

Being no further business, Chair Cabaniss adjourned the meeting with appropriate motion and second at 9:35 a.m.

Dr. Andrea Daniel, President
Rebecca Allen
Executive Assistant
June 16, 2020

Next scheduled Board Meeting: August 18, 2020

** Denotes action items that require a vote for approval by the local board.*