

**Athens Technical College**  
Board of Directors Meeting Minutes  
Athens, Georgia  
November 19, 2019  
9:00 A.M.

**MEMBERS PRESENT**

Mr. Kyle Brown  
Mrs. Barbara Cabaniss  
Mrs. Rebecca Dally  
Mr. Tom Denny  
Judge Robert Motley  
Mayor Fred Perriman  
Judge Lawton Stephens  
Dr. Reginald Woods

**MEMBERS ABSENT**

Mr. Terry Chandler  
Mr. Steve Hollis  
Mr. Jimmy Parker

**CALL TO ORDER/WELCOME**

Chair Barbara Cabaniss called the meeting to order at 9:00 a.m. welcoming everyone to the November board meeting.

**SPECIAL PRESENTATIONS**

Kathryn Thomas presented a Powerpoint presentation, which provided board members with a facilities update. The Cosmetology renovation included new chairs and stations and new interior finishes. They were able to use some of the discarded materials from the live-lab to retrofit the dead-lab. The dead-lab is where new students train on mannequins.

Building H addition is a project that includes some upgrades to the existing interior of the building, which will include new paint and carpet. Other upgrades will include sound baffling due to the echoes in the lobby of the building, upgraded LED lighting and new plug and play furniture for the lobby.

The campus entry project includes revised water runoff management, loop road design, new entry signs, relocation of the flag pole, and upgraded LED parking lights.

Ag Science Building is a project taking place on the Elbert County Campus. It is a new project and will consist of two buildings which will house programs including poultry science, animal science, horticulture, and a new program, fish and wildlife game. One building will include an arena where shows will take place.

Our capital outlay project submitted to TCSG is the demolition and reconstruction of the COMPASS Church building. This building will house programs including Heating and Air Conditioning, Industrial Systems, and Manufacturing and Logistics.

Kathryn Thomas introduced Sherri Heath, Human Resources Coordinator. Ms. Heath was recently awarded the OWL Award by the college for her dedication and hard work. Ms. Heath shared with the board her journey from being a student in the Accounting Program at Athens Technical College to working at the college. She has been an employee of the college since 2005, when she was hired as a payroll specialist. Ms. Heath shared with the board members how thankful she is to be working at the college.

Kim Keegan, who created the Ashton Hope Keegan Foundation, presented to the board. Her and her husband created the Foundation after her daughter was killed in a tragic car accident in 2016. Her husband met Dr. Daniel at an event and a partnership was formed. The Foundation provides scholarships to women who are seeking a certification or a two-year degree. There were thirty scholarships given to Athens Technical College last year.

The Ashton Hope Keegan Foundation holds a Hope Gala each year in January to help students. She and her husband were recently invited to attend the 2019 TCSG Leadership Conference in Savannah where they were awarded the Donor of the Year Award.

### **APPROVAL OF MINUTES**

Chair Cabaniss called for approval of the October minutes with one amendment. Chair Cabaniss asked that the minutes reflect that the Oglethorpe County casino night was held at the Crawford Depot and not in Maxeys. Mayor Fred Perriman made a motion to approve the minutes and Judge Lawton Stephens seconded the motion with the remainder of the board in agreement. The minutes were approved with the one amendment.

### **FINANCE AND ADMINISTRATION**

Kathryn Thomas presented Budget Amendments for the board's approval. There is only one amendment this month, a reduction in Adult Education state funds. Ms. Thomas asked for approval of the budget amendments. Rebecca Dally made a motion to approve and Judge Robert Motley seconded the motion with the remainder of the board in agreement. The budget amendments were approved.

Ms. Thomas presented the financial report as of October 31, 2019.

### **ACADEMIC AFFAIRS**

Glenn Henry presented an update on Academic Affairs. This is the last full week of classes before the Thanksgiving holidays. Students will be on break next week.

We will be offering a new technical certificate of credit (TCC) in Dental Assisting. The state is requiring dental assistants to have an expanded scope of practice to include radiological. We will be offering that with the new TCC.

## **STUDENT AFFAIRS**

Jennifer Benson gave the board an update on Student Affairs. GOAL interviews will be taking place soon.

They are preparing for Spring semester registration which will be coming up the first week in December.

They are holding a blood drive today in the student center. She invited board members to come and give blood.

## **ECONOMIC DEVELOPMENT**

Al McCall gave the board an update on Economic Development. So far this year they have 14,406 in training hours, which has resulted in revenue of \$115,000.

CNA recently had a state audit. There were no findings.

The forestry forum took place last week in White Plains. There were approximately fifty people who attended.

There was a state community prosperity summit that took place on the Elbert County Campus yesterday. There was a good turnout with approximately 100 people attending the event.

There was a recent driver's education audit. There were no findings.

ManufactuREADY class will be graduating on December 16<sup>th</sup>.

## **ADULT EDUCATION**

Stephanie Benson gave the board an update on Adult Education. Seven Whitworth Women's Facility students recently graduated. They participated in classes being taught through the mobile welding lab. They want us to provide more classes in the future.

Multicultural Day was held on the Athens Campus yesterday. There were seventeen tables set up and thirty people earned their citizenship.

## **CAREER ACADEMIES**

James Price gave board members an update on Career Academies. There are currently 1,001 dual enrollment students.

Forty-one technical certificates of credit have been identified at the college as possible career pathways to be offered at the five career academies.

We held a Skills USA kickoff with faculty last week and will hold one with students tomorrow. The state competition will be held in March and the national competition will be held in June.

### **INFORMATION TECHNOLOGY**

Darius Johnson gave the board a cyber security update. The Governor's Office issued mandatory cyber security training for all state employees. Training has been completed by all Athens Technical College employees.

### **COLLEGE UPDATE**

Jen Welborn gave the board members an update on the Athens Tech Foundation. Scholarships will close on December 1<sup>st</sup> and will be awarded on December 16<sup>th</sup>.

They have started their internal campaign for faculty and staff. It will end on December 6<sup>th</sup>.

She is excited to announce that they have started a scholarship in Phil Bettendorf's name. Mr. Bettendorf is a former Foundation Board Trustee and is a huge supporter of the college.

There are four new board members that will join the Foundation board of trustees beginning January 1<sup>st</sup>.

The Governor's Office and DFCS have joined together and are working with colleges, including technical colleges, to provide gifts through a secret Santa program.

### **PRESIDENT'S REPORT**

Dr. Daniel presented the President's Report. Terry Chandler could not be at the meeting today. He is helping with a Leadership class at Madison County High School. However, he did want the board to know that congratulations was in order to three students at the Broad River College and Career Academy (BRCCA). These students competed nationally at the National FFA Convention in Indianapolis, IN. Kylie Whitworth placed 3<sup>rd</sup> in the nation in prepared public speaking. Cody Coile placed 4<sup>th</sup> in the nation in metal fabrication and design. Duncan Patton was a national winner in beef production. Mr. Chandler also wanted to send a special thanks to Caterpillar in Athens who continues to be a huge partner in the success of the welding (metal fabrication) program at BRCCA.

There will be interviews in December for GOAL and Rick Perkins.

Dr. Daniel thanked the Phi Theta Kappa Society, which recently held an induction ceremony in the auditorium. She recently met with PTK student leaders during a lunch meeting.

Lawrence Harris, former CEO for the Athens Community Career Academy, recently got a position with the Athens-Clarke County School District.

She recently attended a Lydia's Place Gala which helps raise money for students at the college by helping them with food, bus passes, etc.

She wants to send out a huge thank you to State Representative Houston Gaines, State Representative Tom McCall, and State Senator Frank Ginn for their support of our capital outlay project.

Dr. Daniel congratulated the board on being 100% certified for the eleventh year in a row. She thanked Tom Denny and Kyle Brown for their hard work in becoming certified this year.

She congratulated the Athens Tech Foundation on having a role model board again this year.

Dr. Daniel thanked Drew Palmer and Al McCall for their hard work on the driver's education audit.

Dr. Daniel passed out Athens Technical College ornaments to the board members.

### **CLOSING COMMENTS**

Chair Cabaniss asked board members if they had anything to report. Judge Robert Motley thanked Dr. Daniel and everyone who attended the Greene County Career Academy Ribbon Cutting event last week.

### **ADJOURNMENT**

Being no further business, Chair Cabaniss adjourned the meeting with appropriate motion and second at 10:00 a.m.

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Dr. Andrea Daniel, President  
Rebecca Allen  
Executive Assistant  
November 19, 2019

*Next scheduled Board Meeting: January 21, 2020*

*\* Denotes action items that require a vote for approval by the local board.*