

Athens Technical College

Board of Directors Meeting

WebEx Minutes

September 15, 2020

9:00 A.M.

MEMBERS PRESENT

Mr. Kyle Brown
Mrs. Barbara Cabaniss
Mr. Dennis Cobb, Jr.
Mrs. Rebecca Dally
Mr. Tom Denny
Mr. Steve Hollis
Judge Robert Motley
Mayor Fred Perriman
Dr. Reginald Woods

MEMBERS ABSENT

Mr. Jimmy Parker
Judge Lawton Stephens

CALL TO ORDER/WELCOME

Chair Rebecca Dally called the meeting to order at 9:00 a.m. welcoming everyone to the September board meeting.

ROLL CALL

Becky Allen, Executive Assistant in the President's Office, called the roll.

SPECIAL PRESENTATION

Dr. Daniel and Kathryn Thomas presented a PowerPoint presentation to the board on Capital Outlay and Facilities. Dr. Daniel spoke about our FY2022 Capital Outlay project. The TCSG Capital Outlay project list for \$13,000,000 for construction for the Industrial Technology and Economic Development Building. Athens Technical College already received funding for demolition of the Compass Church building and design funding. Hopefully, the TCSG Capital Outlay list will be approved by the Governor's Office and placed in the Governor's budget. This includes 49,000 square foot building built which will house HVAC, Industrial Systems Technology and Megatronics.

Kathryn Thomas spoke about our facilities projects. Most recently, projects that were completed include interior renovations to Building I, electrical work at the Walton County Campus, repairs to the CDL building on the Elbert County Campus, and replacing parking lot lights on the Athens Campus with LEDs. Other projects, which have been completed, include the Building H addition and campus entry. These two projects were started in September 2019 and were completed around mid-March 2020. The projects include a new visitor center, entrance signs, relocation of the flag pole, and re-routing of traffic.

Currently the Agriculture Science Building is underway on the Elbert County Campus. This project will include a building for labs and a separate arena.

We received funds from TCSG the second week of September to work on some additional projects.

APPROVAL OF MINUTES

Chair Dally called for approval of the August minutes. Dennis Cobb made a motion to approve the minutes and Tom Denny seconded the motion with the remainder of the board in agreement. The minutes were approved.

FINANCE AND ADMINISTRATION

Kathryn Thomas presented Budget Amendments. The Budget Amendments this month include MR&R funds, equipment funds and CARES funds. Ms. Thomas asked for approval of the Budget Amendments. Tom Denny made a motion to approve and Mayor Fred Perriman seconded the motion with the remainder of the board in agreement. The Budget Amendments were approved.

Ms. Thomas presented the Financial Report as of August 31, 2020.

ACADEMIC AFFAIRS

Glenn Henry presented an update on Academic Affairs. The fourth week of Fall semester is underway and so far there have been very few issues. We have taken many safety precautions for faculty, staff, and students.

He is continuing to purchase personal protective equipment (PPE).

He is excited to announce that the Dental Hygiene students had a 100% pass rate on their clinical board exam.

We are currently registering students for the Fall mini-mester which will begin on October 13th.

We are working on building Spring semester. Registration will begin in October.

He is working on getting a flu shot clinic to come to campus to administer flu shots to faculty, staff, and students.

STUDENT AFFAIRS

Jennifer Benson gave the board an update on Student Affairs. April to August is the busiest time of the year for Student Affairs.

They are currently helping around fifty walk-ins each day in the new visitor's center.

They are working to process students for the new term as well as the mini-mester.

Our GOAL and Rick Perkins college winners are now regional finalists. The winners will be announced on September 29th via FaceBook.

Student Affairs and Academic Affairs have been working closely to prepare for Fall semester.

Student Support Services have been busy helping students who are a little uncomfortable with the pandemic situation.

ECONOMIC DEVELOPMENT

Al McCall gave the board an update on Economic Development. Driver's education class will begin on September 28th on the Athens Campus. He is working to get a class on the Elbert County Campus.

Working with UGA to provide flagger training to their facilities department.

They are providing forklift and QuickBooks training, as well as Serve Safe limited labs.

He is working on an eight week Leadership Program with the Elbert County Chamber of Commerce.

ADULT EDUCATION

Stephanie Benson could not be at the meeting today. Marchelle Sandoval gave the board an update on Adult Education. They are hosting Future Fridays, which is similar to Tech on Tuesdays. It provides students with information on different programs offered through Adult Education.

They have been working to develop new videos for orientations.

Adult Education is partnering with Economic Development to provide two welding to work opportunities for the Department of Corrections.

They have been working on some new online resources to help instructors with their online courses.

COLLEGE UPDATES

Antoine Boynton gave board members an update on the Athens Tech Foundation and Public Relations. He would like to thank Christy Terrell for her help in getting a \$10,000 donation from Georgia Power for the rescue rollout fund. He is continuing to work with businesses and community members for donations to the rescue rollout fund.

The Athens Tech Foundation has awarded scholarships for Fall semester. They awarded twenty-nine scholarships totaling over \$27,000.

He has been working on social media ads focused on the upcoming mini-mester.

The Snapchat campaign will begin on October 1st and run for six months. It will be targeting 18 to 24 year olds.

He has been recording student testimonials. He will send them to board members for them to watch.

He thanked Dennis Cobb for getting him in touch with the correct people at Hart Telephone Company. The animated commercials are now up and running in Hart County.

PRESIDENT'S REPORT

Dr. Daniel presented the President's Report. It is with a heavy heart that she announces the passing of Dr. Mark Ivester, President of North Georgia Technical College. He passed away on Saturday due to complications from COVID-19.

Enrollment for Fall semester is down about 10%. She is please with everyone's work they did for Fall semester. Athens Technical College traditional enrollment is less than the decrease for dual enrollment.

Our Fall mini-mester will begin on October 13th.

She is proud of the Dental Hygiene students getting a 100% pass rate on their clinical board exam.

She is happy for our GOAL and Rick Perkins college winners who have now gone on to be regional finalists. She congratulated Athens Technical College instructor Dana Buxton as the Rick Perkins finalist and GOAL student Blakelyn Larkin. The winners will be announced on September 29th via FaceBook.

Dr. Daniel thanked Dennis Cobb for working so diligently on his board certification. He will be taking a tour of campus on Monday and he will have completed his board certification.

She would like to congratulate Hayden Benson, new English instructor, on completing the Phi Theta Kappa Five Star Advisor Plan. This plan included five levels. Ms. Benson received a certificate for her hard work.

Dr. Daniel congratulated Kyle Brown on becoming a grandfather.

She and the college continues to be diligent about COVID-19. We are encouraging sanitizing your hands and wearing face masks. She is approving very little travel for employees and is not allowing any job fairs to take place on campus.

CLOSING COMMENTS

Chair Dally asked board members if they had anything to report. Barbara Cabaniss reported that she had attended the Oglethorpe County GED virtual advisory meeting. She also would like to give Dr. Daniel her condolences on the passing of Dr. Ivester. She was able to spend some time with him in the past during the TCSG Leadership Conferences.

Chair Dally also thanked Dr. Daniel and the college for everything we are doing to help fight COVID-19.

ADJOURNMENT

Being no further business, Chair Dally adjourned the meeting with appropriate motion and second at 9:50 a.m.

Dr. Andrea Daniel, President
Rebecca Allen
Executive Assistant
September 15, 2020

Next scheduled Board Meeting: October 20, 2020

** Denotes action items that require a vote for approval by the local board.*