

Athens Technical College
Board of Directors Meeting Minutes
Athens, Georgia
September 17, 2019
9:00 A.M.

MEMBERS PRESENT

Mr. Kyle Brown
Mrs. Barbara Cabaniss
Mrs. Rebecca Dally
Mr. Tom Denny
Mayor Fred Perriman
Dr. Reginald Woods

MEMBERS ABSENT

Mr. Terry Chandler
Mr. Steve Hollis
Judge Robert Motley
Mr. Jimmy Parker
Judge Lawton Stephens

CALL TO ORDER/WELCOME

Chair Barbara Cabaniss called the meeting to order at 9:00 a.m. welcoming everyone to the September board meeting.

SPECIAL PRESENTATION

Stuart Frew, Program Chair for the Radiography Program, presented a PowerPoint to the board. Mr. Frew introduced his guest, Sylvia Walker, a second year Radiography student. They were fortunate enough to recently get some new equipment in their lab.

Mr. Frew discussed their older equipment that was used many years ago by students. In the beginning, there was film technology and it was replaced by computed radiography. Computed radiography involved a process of taking photos and placing them on a plate reader to have them sent to a computer for reading. Now, their new technology is a direct digital radiography (DDR)/digital radiography. This new technology will allow a photo to be taken and automatically sent to a computer for reading. Everything is done through WiFi.

The new digital radiography is beyond what is being used in most medical facilities. Students are able to focus more on patient care instead of learning how to work equipment.

The old equipment that was not being used was being stored in a room in the Radiography lab. With new equipment, they were able to dispose of the old equipment and have some extra space in the lab.

Dr. Daniel congratulated Mr. Frew and his students on their recent site visit in which there were no findings.

APPROVAL OF MINUTES

Chair Cabaniss called for approval of the August minutes. Rebecca Dally made a motion to approve the minutes and Tom Denny seconded the motion with the remainder of the board in agreement. The minutes were approved.

FINANCE AND ADMINISTRATION

Kathryn Thomas presented Budget Amendments for the board's approval. There is only one budget amendment this month, an apprenticeship grant from TCSG. Ms. Thomas asked for approval of the budget amendments. Mayor Fred Perriman made a motion to approve and Dr. Reginald Woods seconded the motion with the remainder of the board in agreement. The budget amendments were approved.

Ms. Thomas presented the financial report as of August 31, 2019.

ACADEMIC AFFAIRS

Dr. Keli Fewox presented an update on Academic Affairs. She is happy to announce that they submitted the SACSCOC Fifth Year Report this week. A panel will be assembled to review the report and then we should hear something back in January 2020.

They are beginning to plan for Spring semester.

There have been some recent hires in several departments including Business Management, Culinary, Automotive Technology, Practical Nursing, General Education, and Consumer Economics.

STUDENT AFFAIRS

Jennifer Benson gave the board an update on Student Affairs. The seven-day report has been pulled and there has been another enrollment increase for this semester.

They have been working to finalize graduate and employment numbers.

They are planning their next graduation expo, which helps students prepare for graduation as well as help after graduation.

Plans are already being made for the next graduation which is April 29th.

She recently hired a Director for Registration and Records, Catherine Nally-Banks. She was the Assistant Director for Registration and Records. That position is now open.

ECONOMIC DEVELOPMENT

Drew Palmer gave the board an update on Economic Development. They just completed their first ACCA Leadership Ready Program. There was a graduation ceremony last week.

Driver's Education classes are currently taking place. They are approaching 300 students that have been trained.

Forklift training is currently taking place at Moller Tech.

ManufactuREADY program is currently taking place in Athens with eight students.

There is a CNA class being taught with ten students.

There will be two QuickBooks classes being taught in Elberton soon.

CAREER ACADEMIES

James Price gave board members an update on Career Academies. They recently received a \$53,400 apprenticeship grant from TCSG.

There are currently 1,016 dual enrollment students this semester.

There will be a business and education summit at the Athens Community Career Academy on October 17th.

Early College Essentials is being taught at the Broad River Career Academy this semester.

Welding program is being taught at the Hart County Career Academy this semester.

Greene County Career Academy will have a ribbon cutting soon. They are still waiting to finalize a date for the event.

He visited Morgan County Career Academy a couple of weeks ago. They are going strong.

Mr. Price invited board members to celebrate Manufacturing Day at Novelis in Greene County on October 4th.

There are currently five apprenticeships taking place.

INFORMATION TECHNOLOGY

Dennis Ashworth gave the board a cyber security update. There is a website you can go to in order to check any data breaches you may have. The website is called Firefox Monitor. Mr. Ashworth demonstrated how the website works.

COLLEGE UPDATE

Jennifer Welborn gave the board members an update on the Athens Tech Foundation. The OWL Awards took place last week and they were a big success. There were twelve companies in attendance.

The TCSG Distinguished Service Award is being handed out this year at the Leadership Conference in Savannah. The Ashton Hope Keegan Foundation will be recognized.

There will be a new position opening up with the Athens Tech Foundation for an operations manager.

PRESIDENT'S REPORT

Dr. Daniel presented the President's Report. Stephanie Benson could not be here today so she will be giving the board an Adult Education update. Classes started at Goodyear in Social Circle last month. Students will each receive a Chromebook.

There were ten \$1,000 scholarships provide by Ed and Kimberly Keegan to students who have earned their GED and transitioned into the college this semester.

Our High School Equivalency pilot will begin in January. Our goal is to have twenty-five students in the pilot in one of the fourteen HOPE Career grant pathways. We will also be giving the HISET exam.

The Adult Education program review went well with no required actions.

Dr. Daniel passed out a photo of her and a group of international scholars who recently visited the college.

She is happy to announce that Kyle Brown and Tom Denny have completed their certification. They will be recognized for their hard work at the Leadership Conference in Savannah.

She congratulated Dr. Fewox and her team on the SACSCOC Fifth Year Report.

She will be attending a SACSCOC on-site reaffirmation visit at the end of the month at Texas State Technical College.

There is a new initiative involving a new company, SK Battery, which is coming to Commerce. It will bring 2,000 jobs. This company is the second largest undertaking Georgia has seen since the KIA plant.

She is happy to announce that Dr. Mixon Robinson and Scott Hardigree have been named local board member emeritus. A letter is going to them signed by her and Barbara Cabaniss.

Construction is underway for the new admissions and visitor's center at the H Building.

Employees are going to be required to take some state mandated cyber security training.

There are some budget cuts taking place within the system. The Leadership Conference in Savannah will not take place next year. Peer group meetings will now be by video conference. President's Council will be held at the TCSG system office.

Dr. Daniel presented a video of company employees recognized at the OWL Awards.

CLOSING COMMENTS

Chair Cabaniss asked board members if they had anything to report. No one had anything to report.

ADJOURNMENT

Being no further business, Chair Cabaniss adjourned the meeting with appropriate motion and second at 10:15 a.m.

Dr. Andrea Daniel, President
Rebecca Allen
Executive Assistant
September 18, 2019

Next scheduled Board Meeting: October 15, 2019

** Denotes action items that require a vote for approval by the local board.*