

Athens Technical College

Board of Directors Meeting

WebEx Minutes

April 20, 2021

9:00 A.M.

MEMBERS PRESENT

Mr. Kyle Brown
Mrs. Barbara Cabaniss
Mrs. Rebecca Dally
Mr. Tom Denny
Mr. Steve Hollis
Judge Robert Motley
Mayor Fred Perriman
Judge Lawton Stephens
Dr. Reginald Woods

MEMBERS ABSENT

Mr. Jimmy Parker

SPECIAL GUESTS

Lisa White, 2021 Athens Technical College Rick Perkins Award Winner
Emily Williams, 2021 Athens Technical College GOAL Winner

CALL TO ORDER/WELCOME

Chair Rebecca Dally called the meeting to order at 9:00 a.m. welcoming everyone to the April board meeting.

ROLL CALL

Cindy Simmons, Coordinator for the President's Office, called the roll.

SPECIAL PRESENTATIONS

Dean Nick Chapman introduced Lisa White, the 2021 Athens Technical College Rick Perkins Award Winner. Ms. White is the Program Chair for the Early Childhood Care and Education Program. Ms. White spoke to the board members.

Dean Nick Chapman introduced Betty Watts, Program Chair for the Social Work Assistant Program. Ms. Watts then introduced Emily Williams, the 2021 Athens Technical College GOAL Winner. Ms. Williams is a second year student in the Social Work Assistant Program. Ms. Williams spoke to the board members.

APPROVAL OF MINUTES

Chair Dally called for approval of the March minutes. Mayor Fred Perriman made a motion to approve the minutes and Barbara Cabaniss seconded the motion with the remainder of the board in agreement. The minutes were approved.

FINANCE AND ADMINISTRATION

Kathryn Thomas presented the Budget Amendments. There are several budget amendments this month, including State Funds, State Economic Development Grant, Perkins Carryover Funds, and American Apprenticeship Grant. Ms. Thomas asked for approval of the budget amendments. Judge Lawton Stephens made a motion to approve and Tom Denny seconded the motion with the remainder of the board in agreement. The budget amendments were approved.

Kathryn Thomas presented the Financial Report as of March 31, 2021.

ACADEMIC AFFAIRS

Glenn Henry presented an update on Academic Affairs. This is the last week of classes for Spring semester. Students have a reading day on Friday. Final exams are next week. Summer semester will begin later in May. Summer semester will continue with COVID protocols. The college is hoping to have a normal Fall semester.

Mr. Henry presented Health Information Management Technology (HIMT) curriculum revision. The HIMT accrediting organization, CAHIIM, would like for the program to have specific pathways. They wanted us to choose from either Revenue Cycle Management or Data in Analytics. The program advisory committee chose to do Revenue Cycle Management.

Mr. Henry asked the board for approval to accept the HIMT curriculum revision that focuses on Revenue Cycle Management. Tom Denny made a motion to approve and Mayor Fred Perriman seconded the motion with the remainder of the board in agreement. The HIMT curriculum revision was approved by the board.

Mr. Henry presented the addition of Biology 2100 to HIMT, Paramedicine, and Surgical Technology. Currently students seeking an Associate Degree in one of the health care fields has to take two separate courses in Anatomy and Physiology with the lab. Biology 2100, which is a five credit hour course, was developed to include a lecture and a lab. This would give students an alternative to Anatomy and Physiology.

Mr. Henry asked the board for approval to add Biology 2100 to HIMT, Paramedicine and Surgical Technology Programs as an alternative to Anatomy and Physiology. Barbara Cabaniss made a motion to approve and Tom Denny seconded the motion with the remainder of the board in agreement. The board approved the addition of Biology 2100 to HIMT, Paramedicine and Surgical Technology Programs.

Mr. Henry presented the Registered Nurse (RN) course redesign. Currently the RN program is the only program in which clinical is not separate from class. In the past there have been issues with students passing the class but not clinical. They would like to make the class and clinical separate like the other health care programs. No changes in curriculum or credit hours would take place.

Mr. Henry asked the board for approval to separate class and clinical in the RN program. Dr. Reginald Woods made a motion to approve and Judge Lawton Stephens seconded the motion with the remainder of the board in agreement. The board approved the separation of class and clinical in the RN program.

Mr. Henry presented the Criminal Justice program revision. We would like to take out COMP 1000 class out of the program and put in CRJ 1075, which is a report writing class. This change was recommended by the program advisory committee to give students more experience in writing reports.

Mr. Henry asked the board for approval to take out COMP 1000 class and add CRJ 1075 to the Criminal Justice Program. Mayor Fred Perriman made a motion to approve and Dr. Reginald Woods seconded the motion with the remainder of the board in agreement. The Criminal Justice program revision was approved by the board.

Mr. Henry presented information on Apple Swift Coding. We are asking permission to develop a new Technical Certificate of Credit (TCC) called Apple Swift Coding. TCSG was contacted by Apple who needs hundreds of employees to develop applications for their apps, which will go on Apple devices. The state is working on an agreement with Apple. Apple has agreed to provide free training to faculty so they may teach the program.

Mr. Henry asked the board for approval to develop a TCC for Apple Swift Coding. Tom Denny made a motion to approve and Barbara Cabaniss seconded the motion with the remainder of the board in agreement. The development of a TCC for Apple Swift Coding was approved by the board.

Mr. Henry presented Civil Engineering. The Georgia Department of Transportation has approached TCSG about the need for Civil Engineers. There are hundreds of positions that need to be filled. Georgia Department of Transportation felt like our program was lacking some courses that they needed. They liked the curriculum from Albany Technical College. We need to add two courses to our curriculum, which include Fundamentals of Road Design and Construction Materials.

Mr. Henry asked the board for approval to add Fundamentals of Road Design and Construction Materials to the Civil Engineering Program. Judge Lawton Stephens made a motion to approve and Tom Denny seconded the motion with the remainder of the board in agreement. The two additional courses for the Civil Engineering Program were approved by the board.

STUDENT AFFAIRS

Lenzy Reid gave the board an update on Student Affairs. Graduation is May 3rd at the Classic Center. Social distancing will be practiced during graduation. There are 173 students walking with each one having two guests present.

Dual enrollment courses are being expanded at the career academies for Fall semester.

Late registration for Summer semester is April 21st – 25th.

Honor's Day will be a virtual event this year.

The Athens Technical College Police Department is working on annual emergency and security plan updates.

Student Support Services continues to see a number of students who have issues.

ECONOMIC DEVELOPMENT

Al McCall gave the board an update on Economic Development. Driver's Education course will begin on May 3rd. The online course has been popular.

They are offering a staff development course to inform people of what goes on in Economic Development. The course is being offered on the Athens and Elbert Campuses.

They are offering a forklift training for Purina coming up in May.

Servesafe classes are being offered twice a month.

They are providing restaurant ready courses for restaurants in town.

CNA course has ended with a 100% pass rate. The students are now in clinicals.

They are continuing with Hazmat training, which is being provided through a grant with the Community Colleges of the Appalachia.

They are planning a ManufacureADY class that will begin on June 7th.

They received a grant from TCSG to purchase some CPR equipment.

ADULT EDUCATION

Stephanie Benson could not be at the meeting today. Marchelle Sandoval gave the board an update on Adult Education. Official GED graduation invitations will be mailed out this week.

They are working with UGA on a Memorandum of Understanding for some summer volunteers. Currently there are twenty-five people serving as tutors and they are looking to increase that number.

They are working with Savannah Technical College on the Future is Now \$13.8 million grant.

They are approved to work on pathways in manufacturing and health care.

PRESIDENT'S REPORT

Dr. Daniel presented the President's Report. She introduced Josh Paine who will be starting on May 3rd as our new Executive Director for Public Relations and the Athens Tech Foundation.

She thanked Michael Burnett, CEO of Piedmont Athens Regional, who is our graduation keynote speaker. She also thanked Bob Mackey who is going to be the keynote speaker at the GED graduation.

She will be presenting a president's award at graduation to Dr. Farris Johnson who is the key reason we have been able to provide the COVID vaccine.

The vaccine clinic has gone outstanding. She thanked Glenn Henry for all of his hard work with this. Commissioner Dozier was here last week to get his second vaccine.

Dr. Daniel presented a PowerPoint presentation on Skills USA state winners. A small ceremony was held on campus last week for the students. There were thirteen medalists with nine of them being gold.

She will be going to President's Council next week. They will be receiving their budgets.

There are currently two capital outlay projects. The new Agriculture Building on the Elbert County Campus is about four and a half months away from being completed. The Industrial Systems Building is being built where the old Compass Church Building is located. We are waiting on the Governor to sign off on the design work. Demolition is supposed to take place at the end of April.

She and Glenn Henry visited with the Radiology and Surgical Technology Programs yesterday for them to demonstrate a new piece of equipment called C-Arm, which is a live x-ray.

Dr. Daniel thanked all of the board members for completing and returning the president's evaluation.

CLOSING COMMENTS

Chair Dally asked board members if they had anything to report. Chair Dally congratulated Dr. Daniel and all the Skills USA winners.

Barbara Cabaniss informed board members that Bill Cabaniss had his knee replacement surgery six weeks ago. An Athens Technical College student has been assisting him with his physical therapy. He is ahead of schedule.

ADJOURNMENT

Being no further business, Chair Dally adjourned the meeting with appropriate motion and second at 9:54 a.m.

Dr. Andrea Daniel, President
Rebecca Allen
Executive Assistant
April 22, 2021

Next scheduled Board Meeting: August 17, 2021

** Denotes action items that require a vote for approval by the local board.*