

Athens Technical College

Board of Directors Meeting

WebEx Minutes

February 15, 2022

9:00 A.M.

MEMBERS PRESENT

Mrs. Barbara Cabaniss
Mrs. Rebecca Dally
Mr. Tom Denny
Mayor Fred Perriman
Judge Lawton Stephens
Dr. Reginald Woods

MEMBERS ABSENT

Mr. Kyle Brown
Mr. Steve Hollis
Judge Robert Motley

SPECIAL GUESTS

Mary Bray, 2022 Athens Technical College GOAL Winner
Jonathan Swinsburg, 2022 Athens Technical College Rick Perkins Award Winner
Katherine Herc, 2022 Athens Technical College EAGLE Winner

CALL TO ORDER/WELCOME

Chair Rebecca Dally called the meeting to order at 9:00 a.m. welcoming everyone to the February board meeting.

ROLL CALL

Becky Allen, Executive Assistant in the President's Office, called the roll.

SPECIAL PRESENTATIONS

Lenzy Reid introduced the 2022 Athens Technical College GOAL Winner, Mary Bray. Ms. Bray is a Dental Assisting student and was nominated by her instructor, Jennifer Burrell. Ms. Bray spoke to the board members about being a student at the college.

Josh Paine introduced the 2022 Athens Technical College Rick Perkins Award Winner, Jonathan Swinsburg. Mr. Swinsburg is the Program Chair for the Industrial Systems Technology Program. In the past, he was the State EAGLE winner. Mr. Swinsburg told his story to the board members.

Marchelle Sandoval introduced the 2022 EAGLE Winner, Katherine Herc. Ms. Herc is a 2021 Adult Education graduate. She is currently enrolled in Interdisciplinary Studies and is hoping to be accepted to the Radiography Program. Ms. Herc gave her EAGLE speech to the board members.

APPROVAL OF MINUTES

Chair Dally called for approval of the January minutes. Mayor Fred Perriman made a motion to approve the minutes and Tom Denny seconded the motion with the remainder of the board in agreement. The minutes were approved.

FINANCE AND ADMINISTRATION

Kathryn Thomas presented the Budget Amendments. There is one budget amendment this month, which is for the IOTIS Training Contract. Ms. Thomas asked for approval of the budget amendments. Barbara Cabaniss made a motion to approve and Dr. Reginald Woods seconded the motion with the remainder of the board in agreement. The budget amendments were approved.

Ms. Thomas presented the Financial Report as of January 31, 2022.

ACADEMIC AFFAIRS

Stuart Frew presented an update on Academic Affairs. He welcomed our two new Deans. Shawana Stanford is Dean of General Education and Online Learning. Christina Wolfe is Dean of Business, Technology, Engineering and Manufacturing.

eCampus is still a work in progress but is successfully helping students succeed in their efforts to take online courses.

Dean Stanford is currently leading college efforts in streamlining our course and event request process to better support the local career academies.

The college hosted the Oconee County counselors on February 1st. We provided them with a breakfast and tour of the campus. This event helped to promote dual enrollment and some of our programs. We are planning to host two additional events with the Athens Community Career Academy coming up in March.

The building of Summer 2022 and Fall 2022 schedules are nearly complete.

With the assistance of Missy Lockhart, the adjunct WLU process was streamlined. This process was previously very cumbersome and complicated.

Piedmont Athens Regional President Michael Barnett recently presented a \$250,000 check to Dr. Daniel to support our Walton County Campus Nursing Program. Renovation of the 100 wing at the Walton County Campus has begun.

Mr. Frew gave board members an update on the Respiratory Therapy Program. Accreditor has changed the level of education necessary to graduate from an approved program back to the Associate Degree level. They are currently working on the financial, curriculum sequence and faculty requirements to present to Dr. Daniel.

We currently have four fit test kits and more than enough N95 masks on campus. Piedmont Athens Regional requested that all students be fit test so that they can safely work with COVID-19 patients in the clinical setting.

STUDENT AFFAIRS

Lenzy Reid gave the board an update on Student Affairs. Athens Technical College's Police Department is currently reviewing our emergency plan and will be submitting it in May. They are also working on post-mandated training requirements.

Student Support Services are working with students on the lending library.

Admissions is working with students for the Walton County Campus Nursing Program.

Oconee County Counselors' event that took place on February 1st was a success. He received good feedback from the event. They are planning two Clarke County Counselors events on March 18th and March 25th.

They recently has two good meetings with Walton County School District and Social Circle in which they discussed dual enrollment.

There are several Student Affairs events that are being planned including Spring Fling and Honor's Day.

ECONOMIC DEVELOPMENT

Al McCall gave the board an update on Economic Development. ManufactuREADY classes will take place from March 7th - April 15th and one from June 20th – 29th.

They are attending annual Chamber meetings. They have been to Walton, Oconee and Madison.

They are recruiting for a Hazmat class that will take place in March.

Driver's Education class is finishing up. They are recruiting and registering students for a class that will begin in March.

Servesafe class will take place in Elberton on February 22nd.

Pilgrim's Pride in Hartwell will have some CPR, First Aid and AED training on February 23rd.

Matthews Granite in Elberton is doing a crane operator training on February 21st and 23rd.

Students in the CNA class are getting ready to test. There will be another class beginning on February 22nd. Students who are in need of financial aid will have the chance of getting WIOA funds or a scholarship from the Athens Tech Foundation.

CNA lab was recently inspected and passed.

CDL class for Franklin County Young Farmers is wrapping up.

They have two new proctors for the Pearson lab.

He has an Administrative Assistant position open and hopes to have it filled soon.

ADULT EDUCATION

Stephanie Benson gave the board an update on Adult Education. The Cognia readiness diagnostic documents have been submitted. Compliance documents have been uploaded into the Cognia database. The Cognia Readiness Review will take place on April 22nd.

We are above the state average for enrollment. We are at 67% as of February 4th.

They are working on an Adult Education mobile lab for Oconee and Oglethorpe Counties.

COLLEGE UPDATES

Josh Paine gave the board an update on the Athens Tech Foundation and Public Relations. He has been seeing an uptick in social media lately.

Has been working in LinkedIn to get connected to community members and stakeholders.

At the end of last year, he launched a landing page for our digital ads.

He has been working with an agency regarding some work that will take place to our website.

Georgia Auto Dealers Association recently gave a gift to the TCSG Foundation and they are disbursing it throughout the state. We will be getting a couple of scholarships for automotive students.

We recently received a grant from the Frances Wood Wilson Foundation for the emergency rollout fund.

Dr. Daniel has been awarded the Phi Theta Kappa Shirley B. Gordon Award of Distinction. She will be honored at the Phi Theta Kappa Annual Convention in Colorado in April.

PRESIDENT'S REPORT

Dr. Daniel presented the President's Report. She has been working with SK Battery of America for the last few years. She will be turning that project over to Al McCall and Academic Affairs.

She and Al McCall recently attended a meeting concerning Rivian, the new electric truck company that is coming to Morgan and Walton Counties.

Our water tower is getting a new paint job. It will have the new logo as well as some owls on it when finished.

The president's board room will be getting all new furniture at the end of the month.

She presented two Capital Outlay projects to the board members. One is for the Walton County Campus renovation and the second is for the Social Circle campus. She recently added the Welding Program to the Walton County Campus. These two projects may be shared with others. They were not picked up by the Governor's budget.

She informed board members of some strategic planning that would involve them. Dr. Silver will be leading the project and board members will need to attend a Zoom meeting.

Working on moving forward with the Respiratory Therapy Program. She has to notify other technical colleges with a 50 mile radius of her intention to start this program. The only other college that has the program is Gwinnett Technical College. She has communicated with the president at that college regarding her intention to start this program.

She is keeping a close eye on the Governor's budget, which will include some state raises.

The next scheduled board meeting is for March 15th, however, she will be at President's Council and EAGLE events that week. She has asked Becky Allen to send board members some alternative dates for this meeting in March including March 17th or 18th.

She congratulated Stephanie Benson on her new position as Executive Vice President at Roanoke-Chowan Community College in North Carolina. She thanked Ms. Benson for all of her hard work and dedication to the college. She wished her well in her new role.

Dr. Daniel welcomed Dr. Kristen Douglas, the new Vice President of Academic Affairs. Dr. Douglas comes from West Georgia Technical College. She will also be taking over the Institutional Effective Department.

CLOSING COMMENTS

Chair Dally congratulated Stephanie Benson on her new position. She also congratulated Dr. Daniel on winning the Phi Theta Kappa Shirley B. Gordon Award of Distinction.

Chair Dally asked board members if they had anything to report. Tom Denny congratulated Stephanie Benson and Dr. Daniel. He enjoyed working with Dr. Reginald Woods and Mayor Perriman on the GOAL interview committee.

Chair Dally informed everyone that their local Rotary Club distributed N95 masks throughout their community. They still have some masks if anyone needs some.

ADJOURNMENT

Being no further business, Chair Dally adjourned the meeting with appropriate motion and second at 10:10 a.m.

Dr. Andrea Daniel, President
Rebecca Allen
Executive Assistant
February 15, 2022

Next scheduled Board Meeting: March 15, 2022

** Denotes action items that require a vote for approval by the local board.*