

# Athens Technical College

## Board of Directors Meeting

### Minutes

November 15, 2022

9:00 A.M.

#### **MEMBERS PRESENT**

Mr. Kyle Brown  
Mrs. Rebecca Dally  
Mr. Tom Denny  
Mayor Fred Perriman  
Judge Lawton Stephens  
Dr. Reginald Woods

#### **MEMBERS ABSENT**

Mr. Steve Hollis  
Judge Robert Motley  
Mrs. Ruth Tellano-Daniel

#### **CALL TO ORDER/WELCOME**

Chair Rebecca Dally called the meeting to order at 9:00 a.m. welcoming everyone to the November board meeting. Chair Dally read the college's mission statement.

#### **SPECIAL PRESENTATIONS**

Dr. Andrea Daniel presented the two Piedmont Athens Regional Medical Center Eminent Scholars, Amanda Stanley and Candace Coker. Amanda Stanley is the Program Chair for the Radiography Program. She earned her Associate Degree in Radiography in 2013 from Athens Technical College. Candace Coker has been a registered Dental Hygienist for 17 years and is a Dental Hygienist instructor at the college. She graduated from the Dental Hygiene Program in 2004.

Dr. Daniel presented the two eminent scholars with a certificate of recognition and had a photo taken.

Tia Benn, Executive Director for Secondary Initiatives, presented a PowerPoint presentation on our Dual Achievement Program. The Dual Achievement Program is a new pilot at Athens Technical College. "It is an alternative path toward high school graduation that allows students to earn a high school diploma from the Athens Technical College Academy." Students will be able to complete both high school and college work. They will graduate high school with their high school diploma and college credentials.

Some of the requirements to be a part of the Dual Achievement Program students must be between the ages of 16 and 21, must have completed certain high school courses, must be withdrawn from their high school, and provide an official high school transcript. High school courses are offered online through Blackboard where students may work at their own pace. The courses are taught by college faculty. The college courses are offered in-person at the college and are also taught by college faculty.

High schools courses provided through the Dual Achievement Program are not assessed tuition or fees; all materials, including textbooks are available in Blackboard. College courses are assessed tuition, fees, and textbooks. The majority of the technical certificates and diplomas are HOPE Career Grant approved programs. Students will soon be provided with a dedicated space in the J Building for their learning.

### **APPROVAL OF MINUTES**

Chair Dally called for approval of the October minutes. Judge Lawton Stephens made a motion to approve the minutes and Mayor Fred Perriman seconded the motion with the remainder of the board in agreement. The minutes were approved.

### **FINANCE AND ADMINISTRATION**

Kathryn Thomas presented the Financial Report as of October 31, 2022.

### **ACADEMIC AFFAIRS**

Dr. Kristen Douglas presented an update on Academic Affairs. The Nursing Program had their ACEN accreditation visit recently. There were only a few minor recommendations. A report is due back to ACEN in January.

There will be an accreditation visit in May 2023 for our Paramedicine Program. Health Information Management Technology is also going to have one next year.

She has been working on courses for eCampus, which are offered through Blackboard.

She and Dr. Daniel met with Dr. Silver yesterday about the Strategic Planning findings with the focus groups. He is processing a draft of our strategic goals and will be sending it to us.

There will be a Faculty Forum on January 5<sup>th</sup> called "Building on our Strengths." Missy Lockhart is heading up that event.

She has been working on the SACSCOC compliance report as well as a Perkins report that is due next year.

### **STUDENT AFFAIRS**

Lenzy Reid gave the board an update on Student Affairs. Recently seven new employees were hired for his department. He is happy to have them.

They recently held their first Transfer Fair on October 19<sup>th</sup>. Ten schools attended the fair. They will continue to hold more of these fairs in the future.

The Fall Festival took place on October 26<sup>th</sup>. It was well attended.

We observed Veteran's Day on November 10<sup>th</sup> instead of November 11<sup>th</sup> since there are not many people on campus on Fridays.

Enrollment is at 2,100 compared to last year when it was at 3,400. We are down a little, however, we are starting to see more people coming in to get information about applying to the college.

There will be a Graduation Expo on January 26<sup>th</sup>. Students will be able to learn information about graduation.

### **ECONOMIC DEVELOPMENT**

Al McCall gave an update on Economic Development. His department recently attended a UGA Workforce Pipeline Conference.

They have been providing CPR training to our Early Childhood and Education Program.

The last Driver's Education class of the year started on November 7<sup>th</sup>.

There was a Forestry Forum recently held on the Elbert County Campus.

Last Friday they provided a plumbing code update class for UGA.

They are now providing free basic computer literacy classes. They recently had a class in Greene County, which had eleven students. There was one in Walton County on November 5<sup>th</sup>. We will also will be doing classes in Wilkes County on November 19<sup>th</sup> and Elbert County on December 10<sup>th</sup>.

They are currently recruiting for the CNA Winter class. Orientation will be December 19<sup>th</sup>.

Six students recently completed the mobile Welding class. All of the students obtained their certification and have since gotten jobs.

### **ADULT EDUCATION**

Fabersha Flynt gave the board an update on Adult Education. Enrollment is at 471 students and total enrollment at all of our sites is at 671 students. We have a target of 877 students for FY2023.

Our MSG is at 31.85 and our target for FY2023 is 45.5.

So far, we have issued 38 high school equivalencies for FY2023.

Last week TCSG Adult Education visited campus for a CPH quarterly meeting.

They recently hired two new proctors and one new instructor.

## **COLLEGE UPDATES**

Josh Paine provided an update on the Athens Tech Foundation and Public Relations. At their last Athens Tech Foundation board meeting, they honored Terry Wingfield who is rolling off the board. Jeff Petra will take his place as the new board chair.

Spring 2023 scholarships are now open.

He thanked everyone who has given to the Give a Hoot Campaign.

They are planning a special event in April 2023 to celebrate the Athens Tech Foundation's 35<sup>th</sup> Anniversary.

There is a tentative date of December 12<sup>th</sup> for the Walton Nursing Program Ribbon Cutting.

November is Apply to College Month. They have been running a lot of ads to help recruit students.

There was a recent Podcast episode released about Dual Enrollment.

He is working on the final revisions phase for our new website.

## **PRESIDENT'S REPORT**

Dr. Daniel presented the President's Report. Dr. Daniel asked for a moment of silence for Vince Dooley, a former board member who recently passed away.

She will be in Atlanta from December 1<sup>st</sup> to December 6<sup>th</sup> at the SACSCOC Board of Trustees Meeting and Annual SACSCOC Meeting.

She invited board members to attend the college wide holiday event on December 8<sup>th</sup> from 9:30 am until 10:30 am.

She presented board members with a Christmas ornament from the college.

She thanked the Athens Tech Foundation for their generous donation to help fund the new greenhouse being built for the Agriculture Program on the Elbert County Campus.

Recently she met with three prospective businesses interested in coming to Georgia.

She thanked Al McCall and Kathryn Thomas for offering a class to all new employees to learn more about the college. The class meets once a month for three months.

She is happy to announce that our Business Office audit and Financial Aid audit both went very well with no findings.

Our board received the 100% Certification Award again at the Leadership Conference in Savannah. We have received this award for the past 14 years.

The Athens Tech Foundation received the Role Model Board Award at the Leadership Conference in Savannah.

Last week she met with the Interior Design Program about some work they will be doing on the J Building. The students presented a very professional meeting with her and some other staff members.

### **CLOSING COMMENTS**

Chair Dally asked board members if they had anything to comment. Chair Dally thanked all the veterans for their service. Her son enlisted in the Navy right out of high school and 2001 and she is very proud of him.

### **ADJOURNMENT**

Being no further business, Chair Dally adjourned the meeting with appropriate motion and second at 10:00 a.m.

---

Dr. Andrea Daniel, President  
Rebecca Allen  
Executive Assistant  
November 15, 2022

*Next scheduled Board Meeting: January 17, 2023*

*\* Denotes action items that require a vote for approval by the local board.*