

Athens Technical College

Board of Directors Meeting

WebEx Minutes

November 16, 2021

9:00 A.M.

MEMBERS PRESENT

Mrs. Barbara Cabaniss
Mrs. Rebecca Dally
Mr. Tom Denny
Mr. Steve Hollis
Mayor Fred Perriman
Dr. Reginald Woods

MEMBERS ABSENT

Mr. Kyle Brown
Judge Robert Motley
Judge Lawton Stephens

CALL TO ORDER/WELCOME

Chair Rebecca Dally called the meeting to order at 9:00 a.m. welcoming everyone to the November board meeting.

ROLL CALL

Becky Allen, Executive Assistant in the President's Office, called the roll.

SPECIAL PRESENTATIONS

Dr. Daniel presented two staff members at the college who were the 2021 Athens Technical College Owl Award Winners. This award is presented to staff at the college who have demonstrated good work ethic, dedication to the college, and professionalism.

Dr. Daniel introduced Marchelle Sandoval who is the College Transition Specialist. Ms. Sandoval spoke about her journey at the college. She has been working at the college since 2008 and has held many positions at the college over the years. Her original goal in life was to obtain her GED and then go back into property management. However, she received a \$500 GED voucher to attend college and that changed her life forever. She is very thankful to be working at the college.

Dr. Daniel introduced Lauren Williams who is the Director of Admissions. Ms. Williams spoke about her time at the college. She has been working at the college since 2014 and has held several positions in the Student Affairs Division. Her goal originally was to be a high school counselor and help students with their educational goals. She loves her job at the college and the fact that she gets to help students each and every day obtain their goals.

APPROVAL OF MINUTES

Chair Dally called for approval of the October minutes. Tom Denny made a motion to approve the minutes and Barbara Cabaniss seconded the motion with the remainder of the board in agreement. The minutes were approved.

FINANCE AND ADMINISTRATION

Ms. Thomas presented the Financial Report as of October 31, 2021.

ACADEMIC AFFAIRS

Glenn Henry presented an update on Academic Affairs. It is getting close to the end of the Fall semester. Thanksgiving break is next week for students.

Final exams will be the middle of December.

Spring semester begins January 10th.

There has been some good career fairs lately. Twenty programs from the college attended the Broad River College and Career Academy fair recently. The college also had six programs attend the Athens Community Career Academy fair.

He is excited to have hired a Program Chair, Alexia Goodman, for the Conservation Law program on the Elbert County Campus.

STUDENT AFFAIRS

Lenzy Reid gave the board an update on Student Affairs. Registration for Spring semester is taking place. So far, as of today, 1,983 students have registered which is up 129 students from last year on this day. He has set a goal of 5% increase this year for Spring semester.

There will be an active shooter training taking place on the Elbert County Campus on November 22nd.

Mr. Reid showed a Veteran's coin to the board members. This coin was given out on Veteran's Day to students, faculty, and staff who are veterans.

They have been working with high schools to help students who are interested in going to college. This is called apply to college day.

Mr. Reid showed board members some photos of our Halloween costume contest and Fall Festival costume contest along with some photos from Veteran's Day.

ECONOMIC DEVELOPMENT

Al McCall gave the board an update on Economic Development. All of the CNA students passed their state exam. They have started another CNA class. He wants to have a pinning ceremony for all the students who took and passed the class this year.

They have been providing CPR, First Aid and ServeSafe classes to transition students at Cedar Shoals High School.

They have been doing CPR and First Aid training to some granite companies in Elberton. Also provided the training for Early Childhood Care and Education.

Provided training to RWDC, which is located here in Athens.

Provided training to GoodYear in Walton County.

Driver's Education class started November 8th.

They held a forestry forum last week on the Elbert County Campus.

There was a ManufactuREADY graduation held on November 8th.

ADULT EDUCATION

Stephanie Benson gave the board an update on Adult Education. They have nominated an EAGLE person, Catherine Hurt.

They have reached 52% of their enrollment goal and 50% of their measurable skills goal.

They are working on a sub change that will allow us to offer Welding at the Walton County Campus.

COLLEGE UPDATES

Josh Paine gave the board an update on the Athens Tech Foundation and Public Relations. They had their first in-person Athens Tech Foundation meeting last month. They also held an orientation for six new board members.

The Foundation will be starting their internal/external campaign soon.

Scholarships are still open. They will be awarding them next month.

He will be helping with a LEAD Athens tour at the college next month.

He will be highlighting some dual enrollment students and helping to promote dual enrollment.

He recently toured the Athens Community Career Academy.

He is going to be promoting the Conservation Law Program.

He is also working on promoting the EAGLE nominee.

PRESIDENT'S REPORT

Dr. Daniel presented the President's Report. Dr. Daniel congratulated Chair Dally and her husband on the birth of their grandson.

She is happy to announce that for thirteen years in a row we have been a part of the 100% club for our board certification. We are the only college to accomplish that many years in a row.

She is also happy to announce that the Athens Tech Foundation met their requirements for the role model board again.

Board members should have received a bio on Ruth Daniel who is a potential new board member. Scott Hardigree had suggested Ms. Daniel as a potential board member. Dr. Daniel will have board members vote on this at the January board meeting.

She congratulated Phi Theta Kappa on their Fall Induction Ceremony. She was able to present Kay Helms a pin for her work with the organization.

Faculty and staff have been working on required trainings. One type of training we must do involves sexual harassment and discrimination. It is very important that everyone at the college learn to report any type of sexual harassment or any type of discrimination. Lenzy Reid is our Title IX Officer.

They are working on getting the new Agricultural Building on the Elbert County Campus closed out. Once the building is finished, then she can schedule a ribbon cutting and open house.

The new Industrial Systems Building is coming along well. She had a good meeting with the architect yesterday.

There is parking lot work being done at the J Building.

The next local board meeting will be January 18th.

A Christmas ornament will be mailed out to the board members.

She is thankful for the board members and all of their support. She hopes everyone has a wonderful Thanksgiving, Christmas and New Year.

CLOSING COMMENTS

Chair Dally asked board members if they had anything to report. No one had anything to report.

ADJOURNMENT

Being no further business, Chair Dally adjourned the meeting with appropriate motion and second at 10:10 a.m.

Dr. Andrea Daniel, President
Rebecca Allen
Executive Assistant
November 16, 2021

Next scheduled Board Meeting: January 18, 2022

** Denotes action items that require a vote for approval by the local board.*