

# Athens Technical College

## Board of Directors Meeting

### Minutes

October 18, 2022

9:00 A.M.

#### MEMBERS PRESENT

Mr. Kyle Brown  
Mrs. Rebecca Dally  
Mr. Tom Denny  
Mr. Steve Hollis  
Judge Robert Motley  
Mayor Fred Perriman  
Mrs. Ruth Tellano-Daniel  
Dr. Reginald Woods

#### MEMBERS ABSENT

Judge Lawton Stephens

#### CALL TO ORDER/WELCOME

Chair Rebecca Dally called the meeting to order at 9:00 a.m. welcoming everyone to the October board meeting.

#### SPECIAL PRESENTATION

Carol Stanley presented a PowerPoint presentation entitled "Owl About The ATC Library!" "The purpose of the ATC library is to support the mission of the college by teaching traditional and digital information literacy and providing access to a variety of resources and quality services for students, faculty, and staff in a culture of intellectual freedom." The library staff includes three Librarians, one Administrative Assistant, one Library Specialist, and three FTE Student Assistants. There are library locations on all four of our campuses.

The library includes The Technology Nest, which provides virtual reality including 3D printing, coding, gaming, and much more. There are some new monthly activities in The Technology Nest that includes Maker Mondays, Take Me There Thursdays, and Wordle. According to a study taken the peak day for people using the library is Tuesday.

The library has many resources that include electronic resources consisting of 600,000 eBooks, 50,000 streaming educational videos, and 10,000 journal titles. There are also physical resources including 33,000 books, 58 subscriptions, 987 videos, and 50+ Anatomy models. The use of the Anatomy models by students has gone up since last year. There is a wide variety of specialized databases that include Birds of the World, Auto Repair Source, Films on Demand, Swank Digital Campus, and Social Work Reference Center.

The library spent \$150,575 on resources for FY22. The library received CARES Funds for FY22 that included \$21,000 for 170 eBooks and \$61,428 for anatomical models. Students are able to get to the online library through Blackboard.

## **APPROVAL OF MINUTES**

Chair Dally called for approval of the September minutes. Mayor Fred Perriman made a motion to approve the minutes and Steve Hollis seconded the motion with the remainder of the board in agreement. The minutes were approved.

## **FINANCE AND ADMINISTRATION**

Kathryn Thomas is at a SACSCOC On-Site visit and cannot be at the meeting today. Octavius Davis presented the Financial Report as of September 30, 2022.

## **ACADEMIC AFFAIRS**

Dr. Kristen Douglas presented an update on Academic Affairs. We are having a Nursing accreditation visit this week by ACEN. She met with them this morning and welcomed them to campus.

There was an Automotive Technology accreditation visit last week. There were no issues found during the visit.

There will be a Program Expo on November 3<sup>rd</sup> from 5:00 pm until 7:00 pm in Building A. She invited board members to attend.

The Dual Achievement Program is doing great. We hired an Executive Director to run the program. We have our first student enrolled in the program and they started this week.

We are hosting ten courses in eCampus. They are core level courses.

Micro credentials was just approved by State Board for technical colleges to provide. This will give students specific skills with only one or two courses.

The SACSCOC reaffirmation document that is due in March, 2023 has been completed and sent to Dr. Daniel for her review.

They are working on the Five Year Perkins Plan that is due in March, 2023.

She is happy to announce that the Strategic Planning sessions with Dr. Silver went great. There were three sessions that included community partners, students, and faculty and staff. Each group was very interactive.

## **STUDENT AFFAIRS**

Lenzy Reid gave the board an update on Student Affairs. The Athens Technical College Police Department has completed their crime data entry. We are fully compliant. They are working on doing some evacuation drills on October 21<sup>st</sup>.

FAFSAs are available to students for FY23.

With the cost of textbooks on the rise, some students are not able to purchase them. We now have a lending library to help those students.

His counselors have been busy lately with helping students with different issues.

We have between eight and ten students with disabilities, which is an increase from in the past.

Recently there was a faculty/staff and students corn hole tournament. It was a big success.

There will be a Transfer Fair tomorrow on campus.

The Fall Festival will be October 26<sup>th</sup>. There will be 32 vendors available along with food, a costume contest, and other fun items.

There will be a Program Expo on November 3<sup>rd</sup>.

Elbert Fall Festival is October 26<sup>th</sup>.

There will be a blood drive on the Walton Campus October 31<sup>st</sup>.

The mini-mester started on Monday for students who could not start when Fall semester began.

November is Apply to College month. We will be going to different high schools to recruit students.

The Information Technology Department just hired a new person, Stephen Nowell. The department also just launched a new ticketing system that is more user friendly.

## **ECONOMIC DEVELOPMENT**

Al McCall gave an update on Economic Development. They have been providing Excel training in Walton County.

They recently had a review of the CNA program. There were no recommendations.

The August Driver's Education class just finished. The next class will begin November 7<sup>th</sup>.

There will be a Forestry Forum on the Elbert County Campus on November 9<sup>th</sup>.

They recently wrapped up the Welding class in Walton County. All students passed the class.

They are now providing free basic computer literacy classes. They recently had a class in Greene County, which had eleven students. There will be one in Walton County on November 5<sup>th</sup>, Wilkes County on November 19<sup>th</sup> and Elbert County on December 10<sup>th</sup>.

## **ADULT EDUCATION**

Fabersha Flynt gave the board an update on Adult Education. We are head in the State for Adult Education and enrollment.

We are now providing a variety of testing dates and times to better accommodate students.

They are looking to partner with some businesses who they have not partnered with in the past. One of those businesses is Walmart. They are also looking at increasing partnerships with detention centers and jails. They are working with Whitworth Women's Facility and Clarke County Jail.

She just hired two people including one for Hart County and one for Wilkes County.

## **COLLEGE UPDATES**

Josh Paine is at training this morning and is not able to be at the meeting. Dr. Daniel gave his update to the board on Public Relations and the Athens Tech Foundation.

He is currently promoting the Program Expo on November 3<sup>rd</sup> by running radio ads and promoting it through the chamber news and school systems.

The new podcast episode for Dual Enrollment is live now.

In September, we received 255 college applications via digital marketing.

There were nearly twenty external guests for the Foundation Campus Connection lunch and tour. They received great responses via survey afterward.

The Foundation just launched "Give a Hoot, Get a Tee" campaign internally. The campaign will run through November.

Spring 2023 scholarships will open next week.

## **PRESIDENT'S REPORT**

Dr. Daniel presented the President's Report. We recently had counselors from Greene County on campus for a breakfast and tour.

We recently had a State audit, which is done every five years. There were no findings, just a few small recommendations. This information will be reported to SACSCOC. She thanked Kathryn Thomas and Octavius Davis for all of their hard work on the audit.

She will be meeting with the ACEN site visit people this afternoon about our Nursing program.

She thanked Dr. Kristen Douglas and the Institutional Effectiveness team for all of their hard work this year running reports and data.

She attended a meeting with Haering last week. This is a German company that we partnered with years ago and they now want to partner with us again. They are starting to ramp up their production.

She thanked the board members for all of their support over the past year.

### **CLOSING COMMENTS**

Chair Dally asked board members if they had anything to comment. Kyle Brown commented about a friend he recently saw at the Elberton Fair. His friend's son wants to be a Game Warden and he is excited that we are now offering classes on the Elbert County Campus.

Chair Dally read the college mission statement.

### **ADJOURNMENT**

Being no further business, Chair Dally adjourned the meeting with appropriate motion and second at 10:10 a.m.

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Dr. Andrea Daniel, President  
Rebecca Allen  
Executive Assistant  
October 18, 2022

*Next scheduled Board Meeting: November 15, 2022*

*\* Denotes action items that require a vote for approval by the local board.*