

**STUDENT SUCCESS CLUB
2018-2019 STUDENT MENTOR APPLICATION
OFFICES OF STUDENT ACTIVITIES & RETENTION/RECRUITMENT SERVICES**

Position Description

Student Success Club, an organization supervised by the Offices of Student Activities and Recruitment/Retention, is a group of enthusiastic, responsible students who strive for success in their academic, personal, and career choices. Furthermore, these students are an inspiration to others and encourage and assist fellow students along their paths. Students in the organization represent Athens Technical College in a variety of settings, including:

- Campus tours for prospective students, high school visitors, and guests
- Assist with special recruiting events (i.e. Open Houses, New Student Orientation, etc.)
- Various community events (i.e. Read across America, Relay for Life, etc.)
- Promote and assist with various campus events (i.e. Spring Fling, Student Support Seminars, etc.)

Qualifications

- Each candidate must be a full-time (recommended) or a part-time Athens Tech student who has completed a minimum of 6 credit hours at Athens Technical College.
- Each candidate must have at least a 2.0 cumulative grade point average at the time of application and maintain at least a 2.0 average throughout their membership.
- No student may hold the position of Student Mentor while on academic, financial, or disciplinary probation, as defined by the college.
- Student Mentors must have excellent communication skills, well-rounded personality, encouraging nature, strong presentation abilities, and a solid working knowledge of Athens Technical College.

Obligations

- Student Mentors should commit to serve at a minimum one full academic year (fall semester 2018 and spring semester 2019).
- Student Mentors have an active role in planning meeting days, times, and agendas for the 2018-2019 academic year. Furthermore mentors are required to attend at least 75% or more of the monthly meetings annually.
- Student Mentors should plan to be available for at least two (2) community events per calendar year. This includes, but not limited to: Polar Plunge, Read across America, Light the Night, Relay for Life, Arbor Day, Community clean-up, Food Drive, Salvation Army Bell ringing, etc.
- Student Mentors should plan to be available for the following campus activities: Fall semester welcome week (first week of class), Owl's Nest, Student Leadership Seminar, Tours, Finals Survival Party, Spring-fling, OWL Awards, and other events as designated by the administration.
- Student Mentors will be required to attend training seminars before the beginning of the fall semester, 2018. The training date will be made available in time for student mentors to finalize their schedule. A calendar of events detailing the events above will be provided during this training.

Rewards

- Mentors gain experience in college recruitment, resilience, leadership, public speaking, and college counseling. These skills can be translated into valuable work/career skills.
- All selected Student Mentors will receive an Athens Technical College polo shirt and nametag to wear at all assignments.
- Mentors who remain in good standing will have the opportunity to earn other college merchandise (such as t-shirts, pens, pencils, ear buds, etc.) throughout the year.
- Mentors are an elite group on our campus who receive invitations to unique events with the Administration of our College.
- Mentors can use any hours spent working with the organization as service hours through the Office of Student Activities.
- Mentors may include related information on job applications, resumes, and cover letters.
- Mentors will receive a letter of recommendation from the Director of Student Activities. This letter may be used for scholarship and employment opportunities.

Application Process

- Complete the application below fully and submit it to the Office of Student Activities (H-759) either in-person or by email the prescribed deadline. All applications are due no later than **4:00pm Wednesday, June 27, 2018.**
- When submitting your application, do not turn in these two cover pages. Only complete and submit page 3.
- Applications will be reviewed and selected students will be contacted to attend a mandatory Student Mentor training workshop the week of July 9. Days and times will be announced if selected.



COMPLETE AND SUBMIT TO STUDENT ACTIVITIES (H-759) BY 4:00pm June 27, 2018.

Please print neatly or type all parts of the application.

Full Name: _____

Preferred First Name: _____ Student ID #: _____

Email Address: _____ Cell Phone # _____

Program of Study: _____

Number of semester hours completed: _____ Current GPA: _____

Other student clubs/organizations involved with: _____

Other Colleges Attended: _____

Please list one on-campus faculty/staff reference whom we can contact, if needed.

A recommendation letter is not required at this time.

Name: _____ Position/Title: _____

Phone #: _____ Email Address: _____

Please read the statement below, sign, and date.

If chosen as a Student Mentor, I will, to the best of my ability, represent Athens Technical College with respect and dignity. I will uphold the reputation of the Student Success Club and my college, and strive to be a role model for all prospective students.

I will attend all Student Mentor and Success Club meetings, unless scheduled class meetings directly conflict. I will work above the minimum expectations set for me in this position by eagerly signing up for assignments whenever possible. I will attend all trainings, along with all other mandatory events.

I agree to have the Office of Admissions and Registration/Records verify my grade point average, academic standing, and judicial record. I certify that all of the information given is accurate, to the best of my knowledge. I fully understand the expectations and position description of a Student Mentor.

Signature

Date