

Athens Technical College
Board of Directors Meeting Minutes
April 18, 2023
9:00 A.M.

MEMBERS PRESENT

Mr. Kyle Brown
Mrs. Rebecca Dally
Mr. Tom Denny
Mr. Steve Hollis
Mayor Fred Perriman
Judge Lawton Stephens
Mrs. Ruth Tellano-Daniel
Dr. Reginald Woods

MEMBERS ABSENT

Judge Robert Motley

CALL TO ORDER/WELCOME

Chair Rebecca Dally called the meeting to order at 9:00 a.m. welcoming everyone to the April board meeting.

SPECIAL PRESENTATIONS

Dr. Kristen Douglas and Missy Lockhart presented a PowerPoint presentation on the Code to our QEP. Dr. Douglas presented first. Our SACSCOC Reaffirmation visit is coming up in October. There are two reaffirmation components, which consist of compliance certification and the Quality Enhancement Plan (QEP). The compliance certification has been completed and submitted to SACSCOC. We are working on our QEP, which has five parts, one of which includes it being a topic that has been identified through ongoing, comprehensive and evaluation processes.

Missy Lockhart presented next. Distant education will be the focus of our QEP for the next five years. The code to our QEP consists of commitment, outstanding, distance and education. Some of the QEP goals include improving students' Blackboard experience, increase student success in online and blended courses, and implement course design and organization best practices.

Our faculty must feel confident in the QEP so we will be providing them with training. Once they learn the code then they will be able to apply it. Assessment is an important part of QEP and will be done every year. There are six phases to the QEP, which we will go through over the next five years.

Dr. Daniel recognized the four retiring board members, Rebecca Dally, Steve Hollis, Judge Lawton Stephens and Judge Robert Motley. Judge Motley could not join us today. Dr. Daniel presented the board members with a resolution and Athens Technical College watch. Rebecca Dally was also presented with some flowers for her service as the board chair.

Each retiring board member spoke about their time on the board.

APPROVAL OF MINUTES

Chair Dally called for approval of the March 2023 minutes. Steve Hollis made a motion to approve the minutes and Mayor Fred Perriman seconded the motion with the remainder of the board in agreement. The minutes were approved.

FINANCE AND ADMINISTRATION

Kathryn Thomas presented the Budget Amendments. There are several budget amendments this month. Ms. Thomas went over these with the board members. Ms. Thomas asked for approval of the budget amendments. Judge Lawton Stephens made a motion to approve and Steve Hollis seconded the motion with the remainder of the board in agreement. The budget amendments were approved.

Kathryn Thomas presented the Financial Report as of March 31, 2023.

ACADEMIC AFFAIRS

Dr. Kristen Douglas presented an update on Academic Affairs. She is asking for approval to terminate three programs at the Greene County Campus due to the lease running out on the building. These programs include Cosmetology Diploma, Hair Designer TCC, and Salon and Spa Support Specialist TCC. The students in these will finish up their programs at the end of the semester. Therefore, a teach-out plan is not needed.

Dr. Douglas asked for approval to terminate the three above programs at the Greene County Campus. Ruth Tellano-Daniel made a motion to approve and Tom Denny seconded the motion with the remainder of the board in agreement. The three above programs were approved for termination at the Greene County Campus.

Dr. Douglas asked for approval of four new programs. The first program is Shielded Metal Arc Welding TCC at the Walton County Campus. This new TCC will be offered using the mobile welding lab which will provide students with day and evening opportunities.

The second and third programs are Prep. Cook TCC and Food Production Worker I TCC, which will be offered at the Broad River College and Career Academy and Greene County College and Career Academy. These will be offered to dual enrollment students on the high school campuses using current high school faculty.

The fourth program is Early Childhood Care and Education Basics TCC, which will be offered at Oglethorpe County High School. This will provide additional dual enrollment opportunities to the high school students.

Dr. Douglas asked for approval of the four new programs listed above. Mayor Fred Perriman made a motion to approve and Dr. Reginald Woods seconded the motion with the remainder of the board in agreement. The four above new programs were approved.

She is excited about a grant opportunity that Academic Affairs, Institutional Effectiveness and Economic Development will have with Southern Crescent Technical College. The grant, provided by Lowe's, will allow students in underserved areas to take classes through Economic Development in a program called Construction You. This program is very similar to ManufactuREADY. Students can go through this program and then transition to a major HVAC program.

They have come up with a handbook for Prior Learning Assessment (PLA), which will help students determine if they have prior learning or experience that could give them credit toward their credential. This will help students take less courses that may not be necessary.

STUDENT AFFAIRS

Lenzy Reid gave the board an update on Student Affairs. His department has been working with Target X, which is a program that will generate letters and/or correspondence to students who may need to take some additional classes. So far there are a little over 1,000 students registered for Summer semester.

Financial Aid is working on Summer semester. Hope award for students has increased by \$500.00.

The Athens Technical College Police Department is working on updating college emergency plans.

Student Support Services is working on a student crisis protocol on how to handle different types of emergencies. Flyers will be distributed around campus with the information.

We have a new and improved platform for students to post resumes and employers to post job openings.

The IT department is working with Cisco on what will be needed in the new Industrial Systems Technology Building.

Honor's Day was held last week. It was a very nice event to honor our students.

Graduation will be on May 4th at 1:30 pm at the Classic Center.

We will have a graduation gala this Thursday for students.

Mr. Reid presented a PowerPoint presentation of photos from recent college events.

ECONOMIC DEVELOPMENT

Al McCall gave an update on Economic Development. They are still providing training for Georgia DOT.

They are doing CPR training for the Early Childhood Care and Education program.

They are also doing CPR training for Coca Cola.

Driver's education class is currently taking place. The next class will begin on June 20th.

Kubota is having some hazmat training done for their employees.

Serve safe and OSHA classes are still taking place at Whitworth Women's Facility in Hartwell. We will also be providing some welding classes for them.

Open enrollment for forklift classes is going on right now for Elbert County.

We have several open enrollment classes right now for Walton County.

Applications are being accepted right now for the next CNA class. Orientation will be May 18th.

He thanked everyone who attended the Dedication Ceremony of the Tom McCall Agriscience Complex on the Elbert County Campus.

ADULT EDUCATION

Fabersha Flynt gave an update on Adult Education. They just received Industry Ready IET approval to provide forklift and OSHA 10 training to students.

GED graduation will be May 5th at 10:00 am in the auditorium. So far, we have sixty-five students participating in graduation.

She is happy to announce that we are No. 2 in GEDs for the State of Georgia.

They will be providing another round of a two-day boot camp for students who only need Math to complete their GED. So far, they have fifteen students who have signed up.

COLLEGE UPDATES

Josh Paine provided an update on the Athens Tech Foundation and Public Relations. He passed out the Athens Tech Foundation Annual Report.

The Foundation will be having its 35th Anniversary celebration on Thursday at the Georgia Club. There will be approximately 210 people attending the sold out event. There will be a silent auction available on social media for people who are interested.

Lori Lord is their fundraising chair and she is doing a great job.

After the event Thursday, they will start working on the Foundation audit.

So far this year, the Foundation has provided \$22,000 in emergency funds for students.

The GOAL and Rick Perkins competitions will take place next week in Atlanta.

He is working on Adult Education podcasts.

He is promoting the dual achieve program.

PRESIDENT'S REPORT

Dr. Daniel presented the President's Report. She wished David Floyd a Happy Birthday.

She thanked everyone who attend the Dedication Ceremony for the Tom McCall Agriscience Building in Elberton.

She will be attending the Leadership Summit/GOAL/Rick Perkins events in Atlanta next week.

She will be receiving our budget next week while in Atlanta. The Governor still needs to sign off on the budget. We were able to get the \$8.2 million restored to the budget. She thanked everyone who reached out to local legislators. Employees are still getting a \$2,000 raise. Employees will also have the opportunity to do a payroll conversion in which they can convert one week of annual leave into a cash payout.

Graduation will be May 4th at 1:30 pm at the Classic Center. DeKalb County CEO Michael Thurmond will be our keynote speaker.

The recommended new board members have been submitted to State Board for approval.

There will be an active shooter training on the Elbert County Campus in July.

She thanked the retiring board members for all of their work, dedication and support.

This will be the last board meeting until August.

CLOSING COMMENTS

Chair Dally asked board members if they had anything to comment. Chair Dally spoke about serving on the board.

Tom Denny thanked everyone for coming to the dedication ceremony in Elberton. He mentioned that he and Al McCall were going to be meeting with Bubba Burgers regarding their needs. Mr. Denny told the retiring board members that it has been a pleasure and honor to serve with them.

ADJOURNMENT

Being no further business, Chair Dally adjourned the meeting with appropriate motion and second at 10:10 a.m.

Dr. Andrea Daniel, President
Rebecca Allen
Executive Assistant
April 18, 2023

Next scheduled Board Meeting: August 15, 2023

** Denotes action items that require a vote for approval by the local board.*