

**Athens Technical College**  
Board of Directors Meeting Minutes  
November 18, 2025  
9:00 A.M.

**MEMBERS PRESENT**

Mr. Tom Denny  
Mr. Tony Ferguson  
Ms. Jean Mullis  
Mr. Mike Sale  
Ms. Ruth Tellano-Daniel  
Dr. Reginald Woods

**MEMBERS ABSENT**

Mr. Phil Bettendorf  
Mr. Kyle Brown  
Judge Cheveda McCamy

**CALL TO ORDER/WELCOME**

Chair Dr. Reginald Woods called the meeting to order at 9:00 a.m. welcoming everyone to the November board meeting.

**SPECIAL PRESENTATION**

Dr. Andrea Daniel presented a PowerPoint presentation entitled “Athens Technical College Metrics.” The presented college metrics are for 2025. Our enrollment has gone up for both credit and dual enrollment. Our total credit enrollment was 5,971 and dual enrollment was 1,410. Retention rate was at 73% for credit and our dual enrollment conversion rate was 22.8%. We work with twenty-four high schools on dual enrollment.

Our graduation rate was the highest we’ve ever had at 1,757 and awards were 2,626. Dual enrolled graduates were at 480 with 711 awards. We have a lot of dual enrollment students earning multiple awards which makes them more marketable. Our placement rate overall was at 99.6% and our job placement rate in-field was at 96.7% which is the highest among any technical colleges.

The metrics for Adult Education improved in 2025. Enrollment was up to 598 and enrollment in English as a second language was 360. Measurable Skills Gains was also up to 295 in Adult Basic Education and 180 in English as a second language. High School Equivalency graduates was up to 144 in 2025.

Economic Development had a slight drop in companies trained in 2025 to 351. However, the training hours were up to 147,319 which was a huge increase from 2024. Continuing Education training hours was down slightly to 5,899 with the number of people trained at 1,078.

Dr. Daniel commented that she was pleased with the metrics for 2025. We have a commitment to our students and companies we serve.

## **APPROVAL OF MINUTES**

Chair Woods called for approval of the October 2025 minutes. Tony Ferguson made a motion to approve the minutes and Tom Denny seconded the motion with the remainder of the board in agreement. The minutes were approved.

## **STUDENT AFFAIRS**

Lenzy Reid gave the board an update on Student Affairs. Enrollment for Spring 2026 is currently at 3,005 as of this morning. Spring 2025 enrollment was 4,092.

Mr. Reid presented a PowerPoint presentation with photos from events that have taken place on our campus in the last few weeks including Fall Festival, Veteran's Day Celebration, and GOAL/Rick Perkins Award Ceremony.

We are considered a military friendly college. We provided testing to the military.

He thanked Jean Mullis and Mike Sale for serving on the GOAL judging committee last week.

They have installed QR codes in their department where students can scan them and get much needed information. It also allows his staff to better serve the students. Since August 1<sup>st</sup> when the codes were displaced, they have served 1,363 students. This is one of the many things that Target X does to help us better serve students.

Ruth Tellano-Daniel congratulated Mr. Reid on the recent endowment fund named after him. Mr. Reid commented that he was very honored for the \$10,000 Peach State endowment named after him.

## **ADULT EDUCATION**

Dr. Fabersha Flynt gave the board an update on Adult Education. They recently finished up a Math Bootcamp on the Walton County Campus. They started out with six students but one got sick and had to drop out. Out of the five students left four of them obtained their GEDs.

There will be an accelerated academy held on the Walton County Campus from December 4<sup>th</sup> – 6<sup>th</sup> where students will be able to obtain their GED in three days. There will be another one held in Clarke County March 5<sup>th</sup> – 7<sup>th</sup>.

She is happy to announce that Gloria Dale Neely is their EAGLE winner and Victoria Martin is their Adult Education Teacher of the Year winner.

## **FINANCE AND ADMINISTRATION**

Kathryn Thomas presented the Financial Report as of October 31, 2025.

## **ACADEMIC AFFAIRS/INSTITUTIONAL EFFECTIVENESS**

Dr. Douglas provided an update for Academic Affairs and Institutional Effectiveness. They have been working with TCSG on probes which is a way that TCSG updates program curriculum. There has been some rebranding of programs like Marketing Management is going to now be called Marketing. The Paralegal Studies Program is now going to be called Legal Studies.

We are now offering two new courses thanks to our articulation agreement with UGA. We will be offering human communications and religion. Both of these courses will transfer to another college.

We recently had an Internal Perkins Control Review in which we had no findings. The review team gave us an accommodation for evidentiary documents. They were very pleased at how organized our documents were. She thanked Kathryn Thomas and her team, Lenzy Reid and his team, and the Institutional Effectiveness team for all of their hard work.

She is happy to announce that William McNealy is our Rick Perkins winner this year. He is an instructor for the Business Management Program.

## **ECONOMIC DEVELOPMENT**

Al McCall provided an update on Economic Development. They just wrapped up some high impact training for a company.

The Manufacturing Fundamentals has ended and they had a graduation ceremony for the students.

They recently held a job fair with forty companies participating. Five of their Manufacturing Fundamental students were offered jobs.

The Forestry Forum took place on the Elbert County Campus recently. There were forty participants.

They have been working with Leggit & Platt again to provide some training for them.

They are providing some conflict management training to Elbert Memorial Hospital.

## **PRESIDENT'S REPORT**

Dr. Andrea Daniel presented the President's Report and the College Reports. She presented the College Reports for Antoine Boynton who is at a conference and could not be at the meeting today. They have begun running ads via LinkedIn for Economic Development and continuing education classes. Analytics show for impressions we are doing well and reaching a lot of people.

They are researching the implementation of lead generations forms in ads for our programs and services. This will allow us to capture contact information from interested people.

Kaptiv8 has provided the final draft of our brand strategy and guidelines to review. They are meeting next month to finalize everything.

Athens Tech Foundation scholarships closed on October 31<sup>st</sup> and will be awarded this week. We had 469 applicants for Spring 2026 with 262 completed applications. There were three scholarships that no one applied to. They are happy with the continued increase in applicants and completed applications.

Dr. Daniel presented the President's Report. She passed out an article about Mike Sale. She congratulated him on being appointed to the Board of Directors of the Community Bankers Association of Georgia.

She thanked Jean Mullis and Tony Ferguson for attending the TCSG Leadership Conference in Savannah. She thanked Jean Mullis for obtaining her board certification. We have been 100% certified for the past seventeen years.

While in Savannah our group visited the Savannah Culinary Institute. It was very impressive and the food was amazing. They are taking reservations from the public.

She invited board members to attend the college wide holiday event on December 2<sup>nd</sup>. The Athens Tech Foundation is providing a brunch beginning at 10:30 am for everyone. Flying Biscuit will be making chicken and waffles on site.

Dr. Penny Elkins was just named President for Mercer. She has known Dr. Elkins for a long time and knows that she will do a great job.

She is pleased with our recent Perkins Internal Control Review. She thanked Dr. Kristen Douglas and her team as well as Kathryn Thomas and her team for all their hard work and preparation for the visit.

The Governor's Workforce Summit was very good and informative. Before the summit the Governor meets with companies to find out their needs. Companies are pleased with our work but they need more employees.

Our next board meeting will be January 20<sup>th</sup>.

She thanked the board members for their work and support of the college. She hopes everyone has a wonderful holiday season.

### **CLOSING COMMENTS**

Chair Woods asked if anyone had anything to share. Tom Denny spoke to someone at Oconee State Bank who has a son attending Athens Technical College. She was very thankful that he choose the Athens Technical College to attend. He is taking Diesel, Commercial Truck Driving and Welding.

Chair Woods thanked board members for attending the meeting. He wished everyone a wonderful Thanksgiving and Christmas.

### **ADJOURNMENT**

Being no further business, Chair Woods adjourned the meeting with appropriate motion and second at 10:05 a.m.

---

Dr. Andrea Daniel, President  
Rebecca Allen  
Executive Assistant  
November 18, 2025

*Next scheduled Board Meeting: January 20, 2026*

*\* Denotes action items that require a vote for approval by the local board.*