



Dear Phlebotomy Technology Specialist Program Applicant:

The Coordinator and the faculty of the Phlebotomy Technology Specialist Program (PT71) and the Phlebotomy Technician Fast Track Program (PD91) at Athens Technical College (ATC) are pleased you have expressed interest in pursuing the Technical Certificate of Credit in Phlebotomy Technology Specialty!

Enclosed you will find an application checklist and some general information about the programs. Items you specifically need to submit by the **June 1<sup>st</sup> deadline for a fall semester start date and by the September 1<sup>st</sup> deadline for a spring semester start date** depends upon your student status at ATC (see the “Phlebotomy Technology Specialist Program Application Checklist” and the “Phlebotomy Technician Fast Track Program Application Checklist “ included in this packet).

All **Application Materials** must be submitted by June 1<sup>st</sup> for a fall start date and September 1<sup>st</sup> for a January start date to:

Admissions Coordinator for Phlebotomy Technology Specialist  
and Phlebotomy Technician Fast Track  
Athens Technical College  
800 US Hwy 29N  
Athens, GA 30601

Official transcripts (must be sent directly to Athens Technical College from the institution at which you earned course credit). All transcripts from colleges you attended previously must be official and it is your responsibility to request that they be sent to Athens Technical College such that they will arrive well before the application deadline. Once you have been accepted into the College, the Director of Registration and Records will evaluate your transcripts to determine if credit will be granted for previous coursework and will inform you by letter or ATC student email address of the credit awarded for previous college-level study. Applicants transferring from other colleges must have official transcripts sent directly to the ATC Office of Admissions. It is the student’s responsibility to confirm transferability of equivalent coursework with the ATC Director of Registration and Records *before the June 1<sup>st</sup> or the September 1<sup>st</sup> application deadline.*

Students who seek financial aid to help fund their college education should contact the Athens Technical College Financial Aid Office at (706) 355-5009 to speak to a financial aid counselor.

If you have any questions, do not hesitate to visit the college website at [www.athenstech.edu](http://www.athenstech.edu) to learn more about the College, the Phlebotomy Technology Specialist Program, the Phlebotomy Technician Fast Track Program, the admission process, and financial aid. You may also contact the Program Coordinator Patty Stripling, (706) 425-3328 [pstripling@athenstech.edu](mailto:pstripling@athenstech.edu) if you have additional specific questions about either Program.

We wish you success in the application process.

Sincerely,

Patty Stripling, Ed.D., R. T. (R)  
Coordinator, Phlebotomy Technology Specialist Program/  
Phlebotomy Technician Fast Track Program

05/12/2026



## **PHLEBOTOMY TECHNOLOGY SPECIALIST PROGRAM PROSPECTIVE STUDENT INFORMATION**

### **APPLICATION PROCESS:**

The Phlebotomy Technology Specialist Program or the Phlebotomy Technician Fast Track Program cannot offer admission to all qualified applicants. Program enrollment is limited to a total of 8 students. Only students meeting the minimum requirements will be evaluated for Program admission. Final selection will be made by ordering the highest total GPA of pre-application courses and the academic standing of Program applicants.

Program applicants for each track will be ranked using the following criteria. Refer to the “Phlebotomy Technology Specialist Program Application Checklist” or the “Phlebotomy Technician Fast Track Program Application Checklist” included in this packet.

#### **PHLEBOTOMY TECHNOLOGY SPECIALIST PROGRAM**

- Final course grade in Structure and Functioning of the Human Body (ALHS 1011)\*
- Final course grade in Medical Terminology (ALHS 1090)\*
- Final course grade in Introduction to Healthcare (ALHS 1040)\*
- Overall College GPA
- Academic standing at ATC at the time of Program application\*\*\*
- Documented attendance at an Information Session within one year of application date
- Documented submission of an Intent Form for the desired term of admission

#### **PHLEBOTOMY TECHNICIAN FAST TRACK PROGRAM**

- Final course grade in Structure and Functioning of the Human Body (ALHS 1011)\*
- Overall College GPA
- Academic standing at ATC at the time of Program application\*\*\*
- Documented attendance at an Information Session within one year of application date
- Documented submission of an Intent Form for the desired term of admission

\*Required prerequisite course(s) must be completed with a final course grade of C or higher to be evaluated for Program admission.

\*\*Applicants must possess an overall College GPA of 2.0 or greater to be evaluated for Program admission.

\*\*\*Applicants must be in “Good Standing” with the College to be evaluated for Program Admission

### **LENGTH OF PROGRAM:**

After the pre-application course(s) have been successfully completed and a student has been accepted into the Program track of his/her choice, the Program curriculum can be completed in one (1) semester. Program-specific courses are taught in a strict sequence that begins each fall and spring semesters of the Program. Students are awarded a Technical Certificate of Credit (TCC) upon Program completion.

### **ACADEMIC RIGOR:**

Each course in the curriculum, PHLT 1030 (Introduction to Venipuncture) and PHLT 1050 (Clinical Practice) is offered only once per semester in a very strict course sequence. Even when students have completed most or all of the general education courses in the curriculum, many students find that to be successful in the program academically they must make a full-time commitment to the Program. Students are expected to be *ACTIVE* participants in the learning process. Successful

completion requires dedicated, hard-working students who can conduct themselves in a professional manner during the learning process.

## GENERAL PROGRAM INFORMATION:

The Program combines a variety of science and technical courses to prepare students to be employed as phlebotomists in a variety of settings. During the duration of the Program, didactic and laboratory instruction are used to form a foundation upon which students can rely during the clinical phase of the Program.

## HANDS-ON and CLINICAL EXPERIENCE:

In the ATC Phlebotomy Technology Specialist Program or the Phlebotomy Technician Fast Track Program, initial training often utilizes models and alternative learning methods to allow students the opportunity to become proficient in technical skills prior to performing those skills in the clinical setting. The Program schedules learning laboratories in which students can fine tune their skills. Clinical externships are scheduled at hospitals and clinics in the greater Athens and surrounding areas.

Clinical education plays a very significant role in your development as a student enrolled in Phlebotomy Technology Specialist Program or the Phlebotomy Technician Fast Track Program. Attendance in clinical rotations is not optional. This means that applicant will need to plan carefully to avoid clinical absences. Clinical rotations will occur at a variety of locations and will include daytime and when available (not guaranteed) some evening rotations. Unlike traditional college courses, clinical rotations will usually consist of 8-hour shifts.

### Dear Applicant, please ask yourself the following questions:

- Do I have dependable transportation?
- Do I have enough money to cover my gas expense to get to and from clinical?
- Will my current employer be flexible with my clinical education schedule?
- How reliable is your support structure outside of school?
- What alternatives do you have for unexpected personal schedule changes?
- There may be times when you will miss a clinical rotation; however, there is a process for communication for such absences and students are expected to follow this process.
- ANY and ALL missed clinical time are required to be made up; if a great deal of time is missed, it may be necessary to exit the clinical course, released from the Program, and requested to repeat the clinical course

## STUDENT HEALTH:

After admission to the Phlebotomy Technology Specialist Program or the Phlebotomy Technician Fast Track Program, the following immunizations are required by our clinic sites and copies of immunization records must show the following:

- **Measles, Mumps and Rubella (MMR):** Series of 2 vaccines required **or** must have a positive antibody titer to demonstrate immunity.
- **TB Skin Test:** \*Two-step PPD test is required, unless student has a history of annual tests for the previous 2 years. If TB skin test is positive, proof of chest x-ray and INH documentation is required.
- **Hepatitis B Vaccine** (or signed Declination form): Requires a series of 3 vaccines, with a subsequent titer to document immunity. (This immunization is recommended, but not required).
- **Varicella (Chicken Pox):** Positive Varicella antibody titer **or** 2 doses of vaccine **required**; we can **no longer** accept documented history of chicken pox
- **Tdap (Tetanus, Diphtheria, Pertussis):** Required to be within the last 8 years.

Also Required:

- **Current Health and History Exam:** This exam should be administered by a qualified health care professional and will reflect the student's competence in all areas of our Technical Performance standards (Located in the Phlebotomy Technology Specialist Program or the Phlebotomy Technician Fast Track Program (Addendum to the Student Handbook).
- **Background check and Drug screen** through Advantage Students

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- Current Healthcare Provider CPR certification from the American Heart Association / Red Cross / National Safety Council
- Malpractice insurance coverage (paid for in tuition/fees)

### **ETHICAL BEHAVIOR ELIGIBILITY REQUIRMENT:**

All students enrolled in the Phlebotomy Technology Specialist Program or the Phlebotomy Technician Fast Track Program must complete a drug screen and background check. Individual clinical sites may prohibit students from participating in clinical rotations at their facilities based on the results of the background check and drug screen.

Applicants should be aware of this (potential) limitation for certification and clinical site rotation prior to entering the Phlebotomy Technology Specialist Program or the Phlebotomy Technician Fast Track Program. Practice of deceit in the application procedure is cause for dismissal from either Program.

If you have concerns regarding your eligibility to sit for the NCCT examinations, please contact the NCCT at:

The National Center for Competency Testing (NCCT)  
11020 King Street, Suite 400  
Overland Park, KS 66210  
(800) 875-4404  
[contactus@ncct.com](mailto:contactus@ncct.com)



**PHLEBOTOMY TECHNOLOGY SPECIALIST PROGRAM**  
Technical Certificate of Credit (17 Semester Hours)

Pre-Application Requirements		Hr	Fall		Pre-Application Requirements	Hr	Spring	Hr
ALHS 1011*	5	PHLT 1030, Introduction to Venipuncture	3	ALHS 1011*	5	PHLT 1030, Introduction to Venipuncture	3	
ALHS 1040*	3	PHLT 1050, Clinical Practice	4	ALHS 1040	3	PHLT 1050, Clinical Practice	4	
College/Program Graduation Requirement				College/Program Graduation Requirement				
ALHS 1090: Med. Terminology**	2			ALHS 1090: Med. Terminology**	2			
	10		7		10		7	

**PHLEBOTOMY TECHNICIAN FAST TRACK PROGRAM**  
Technical Certificate of Credit (12 Semester Hours)

Pre-Application Requirements		Hr	Fall		Pre-Application Requirements	Hr	Spring	Hr
ALHS 1011*	5	PHLT 1030, Introduction to Venipuncture	3	ALHS 1011*	5	PHLT 1030, Introduction to Venipuncture	3	
		PHLT 1050, Clinical Practice	4			PHLT 1050, Clinical Practice	4	
College/Program Graduation Requirement				College/Program Graduation Requirement				
	5		7				7	

- \*ALHS 1011, Structure and Functioning of the Human Body and ALHS 1040, Introduction to Healthcare are required courses that must be completed prior to application to the Program.
- \*Completion of ANATOMY AND PHYSIOLOGY I **and** II W/ LAB (BIOL 2113/BIOL 2113L, BIOL 2114/BIOL 2114I with a final course grade of C or higher will substitute for ALHS 1011
- \*\*ALHS 1090 is completed prior to Program admission to allow for devoted studies for Program information and clinical rotations
- All pre-application courses to the Phlebotomy Technology Specialist Program or the Phlebotomy Fast Track Program must be completed with a final course grade of C or higher.
- Application materials for entry into the Phlebotomy Technology Specialist Program are due on June 1<sup>st</sup> for a fall semester start date and September 1<sup>st</sup> for January start date. Students are admitted, typically by early July and December respectfully, to begin Program specific (PT71) coursework the following semester. Application materials are not retained by the Program after the selection process has been completed each semester; students not selected must reapply for Program admission in subsequent semesters.
- All courses subject to change. Please refer the current ATC College Catalog for any updates/changes.



## Phlebotomy Technology Specialist Program Application Checklist

## Phlebotomy Technician Fast Track Program Application Checklist

### All Applicants – submit all items in the following list plus Option A, B or C depending upon your status:

- \_\_\_\_\_ Verification of Lawful Presence in the United States and applicant age (submit a photocopy of your passport, driver's license or state-issued photo identification card);
- \_\_\_\_\_ **Phlebotomy Technology Specialist Program or Phlebotomy Technician Fast Track Program Intent Form** - this form is to be submitted in hard-copy and electronically at [Athens Technical College](http://Athens Technical College)
- \_\_\_\_\_ Documentation of completion of Structure and Functioning of the Human Body (ALHS 1011) or, Anatomy and Physiology I and II w/ Lab (BIOL 2113/BIOL 2113L, BIOL 2114/BIOL 2114L) for either the Phlebotomy Technology Specialist Program or the Phlebotomy Technician Fast Track Program
- \_\_\_\_\_ Introduction to Healthcare (ALHS 1040) and Medical Terminology (ALHS 1090) with final course grades of C or better for the Phlebotomy Technology Specialist Program
- \_\_\_\_\_ Applicants transferring from other colleges must have official transcripts sent directly to the ATC Office of Admissions. It is the student's responsibility to confirm transferability of equivalent coursework with the ATC Director of Registration and Records *before the June 1<sup>st</sup> or September 1<sup>st</sup>* application deadline.
  - Applicants currently/previously enrolled at ATC should submit copies of their on-line academic transcript(s).

### Option A - New students (not currently or previously enrolled at Athens Technical College):

- \_\_\_\_\_ Completed and signed Application for Admission to Athens Technical College (available on-line at [www.athenstech.edu](http://www.athenstech.edu) - Select *Prospective Students*, then *Admissions Process*) and the required application fee;
  - Indicate "Phlebotomy Technology Specialist Program" or the "Phlebotomy Technician Fast Track Program" on the application form as your intended program of study.
- \_\_\_\_\_ Official transcripts from every college attended previously (if applicable) **OR** Official transcripts from the high school from which the applicant graduated (or GED documentation) if no prior college-level coursework has been completed. (College and University Transcript Request forms are available online at [www.athenstech.edu](http://www.athenstech.edu) – Select *Prospective Students*, then *Admissions Process*).

### Option B - Currently enrolled ATC students:

- \_\_\_\_\_ Completed and signed Program Change Form (available on-line at [www.athenstech.edu](http://www.athenstech.edu) - Select *Prospective Students*, then *Admissions Process*) indicating "Phlebotomy Technology Specialist" or the "Phlebotomy Technician Fast Track Program" as your intended program of study.

### Option C - Former Students (not enrolled at ATC within the last two consecutive semesters of application):

- \_\_\_\_\_ Completed and signed Readmission Request Form (available on-line at [www.athenstech.edu](http://www.athenstech.edu) - Select *Prospective Students*, then *Admissions Process*) indicating "Phlebotomy Technology Specialist Program" or the "Phlebotomy Technician Fast Track Program" as your intended program of study;

**Phlebotomy Technology Specialist Program and Phlebotomy Technician Fast Track Fee Schedule\* 2026-2727**

Fall or Spring semester of the Program	In-State (\$107/hr)	Out of State (\$214/hr)
7 credit hours	\$749.00	\$1498.00
Technology Fee	\$110.00	\$110.00
Instructional Fee	\$60.00	\$60.00
Parking Fee	\$45.00	\$45.00
Registration Fee	\$65.00	\$65.00
Campus Safety Fee	\$40.00	\$40.00
Campus Supply Fee	\$40.00	\$40.00
Student Activity Fee	\$45.00	\$45.00
Accident Insurance Fee - \$6.00	\$6.00	\$6.00
<b>Total for the Program**</b>	<b>\$1038.00</b>	<b>\$1038.00</b>

*\*Subject to change without notice.*

*\*\*Fees associated with either the Phlebotomy Technology specialist Program or the Phlebotomy Technician Fast Track Program*

*Student is responsible for purchasing required textbook(s) for each course.*

**Estimated Additional Expenses**

There are many expenses that will be incurred in addition to class tuition and fees. Every attempt has been made to be as thorough as possible, expenses may vary from the estimates listed.

Fall or Spring		
	Books for PHLT 1030 and PHLT 1050	\$150.00
	Notebooks and other supplies	\$75.00
	Uniforms	\$150.00
	Criminal Background Check	\$100.00
	Drug Testing	\$100.00
	Immunizations: Measles, Mumps, & Rubella (MMR) TB Skin Test (2) Hepatitis B (entire series) Varicella (Chicken Pox) Tdap (Tetanus, Diphtheria, Pertussis) Flu	\$180.00-\$250.00 \$50.00-\$75.00) x 2 \$120.00-\$330.00 \$150.00-550.00 \$60.00-95.00 \$75.00
	<b>TOTAL (Estimate)*</b>	<b>\$685.00-\$1375.00</b>
	Physical Exam	\$200.00
	Clinical Site Placement Fee	\$50.00
	CPR	\$100.00
	Malpractice Insurance	\$11.00/year
	NCCT Exam	\$119.00
	Graduation Application	\$45.00
	Cap & Gown	\$71.00
<b>Total</b>		<b>\$1856.00/\$2546.00</b>

*\*Estimates were based on current internet searches to include fees with and without insurance.*

**Other Expenses to consider:**

- Laptop
- Travel expenses to and from clinical sites and school (gas, car maintenance...)
- Child care if applicable

Athens Technical College  
Admission Criteria Evaluation Sheet\*\*

Name: \_\_\_\_\_ Student ID: \_\_\_\_\_

**Phlebotomy Technology specialist Program**

Course	Credits	Final Course Grade	Date of Intent Form	Date of Information Session
ALHS 1011	5			
ALHS 1040	3			
ALHS 1090	2			
BIOL 2113*	3			
BIOL 2113L*	1			
BIOL 2114*	3			
BIOL 2114L*	1			

**Phlebotomy Technician Fast Track Program**

Course	Credits	Final Course Grade	Date of Intent Form	Date of Information Session
ALHS 1011	5			
BIOL 2113*	3			
BIOL 2113L*	1			
BIOL 2114*	3			
BIOL 2114L*	1			

\* Completion of both BIOL 2113/2113L and 2114/2114L with final course grades of C or higher will substitute for ALHS 1011

**Tie Breakers:**

1. Date of Intent Form
2. Overall GPA of Prerequisite Course Grade(s)
  - ALHS 1011
  - ALHS 1040
  - ALHS 1090
  - FSSE 1000
  - BIOL 2113\*
  - BIOL 2113L\*
  - BIOL 2114\*
  - BIOL 2114L\*

\*\*For Campus Coordinator Use Only